

Government of India
Ministry of Home Affairs
National Investigation Agency
Opposite CGO Complex, Lodhi Road, New Delhi-110003.
Phone : 011-24368800

F.No. MT/Vehicle Hiring/NIA/2023/7678

Date: 01.06.2023

**NOTICE FOR INVITING BID FOR EMPANELMENT OF TAXI OPERATORS FOR HIRING
OF VEHICLES ON NEED BASIS IN
NATIONAL INVESTIGATION AGENCY, NEW DELHI**

On behalf of the President of India, Online e-tenders are invited from reputed parties/agencies for providing vehicles on rent and need basis with drivers for a period of one year i.e. from the date of signing contract (which may be extended for further period, if services found satisfactory) for this office use. Interested parties / agencies who have experience of supplying vehicles to Government offices and also willing to comply with the terms and conditions annexed to this notice, may submit their bids online on or before ~~05~~ **07.2023 by 11.00 AM.**

There should be attachments for Technical Bid (Annexure-A), Financial Bid (Annexure-B), Tender Acceptance letter (Annexure-C). Technical Bids should contain documents evidencing (1) Year of manufacture of the cars, (2) Previous experience of Government agencies served, (3) GST Registration No. etc. The Financial Bid/Bids will be taken up only if the technical specifications are satisfactory otherwise the tender will be straight away rejected. Details of tender notice are also available on the Central Public Procurement Portal (CPPP) website <https://eprocure.gov.in/eprocure/app>.

2. DOCUMENT DOWNLOAD:

Tender documents may be downloaded from Central Public Procurement Portal at <https://eprocure.gov.in/eprocure/app>. Aspiring Bidders who have not enrolled/registered in e-procurement should enroll/register before participating through the aforesaid website. The portal enrolment is free of cost. Bidders are advised to go through instructions provided at CPP Portal.

3. The Critical dates for the Tender Reference No. MT/Vehicle Hiring/NIA/2023/7678 dated **01.06.2023** for bid Submission and processing are as under:

Published Date	05/06, 2023 (11.00 A.M.)
Bid Document Download Start Date	09/06, 2023 (11.00 A.M.)
Bid Submission Start Date	09/06, 2023 (11.00 A.M.)
Bid Document Download End Date	05/07, 2023 (11.00 A.M.)
Bid Submission End Date	05/07, 2023 (11.00 A.M.)
Technical Bid Opening Date	06/07, 2023 (11.00 A.M.)
Financial Bid Opening Date	Will be intimated to Technically qualified entities/vendors

4. BID SUBMISSION:

Bids shall be submitted online only at CPPP website:
<https://eprocure.gov.in/eprocure/app>.

1. Tenderers can access Tender documents on the website, fill them with all relevant information and submit the completed Tender document into electronic Tender on the website <https://eprocure.gov.in/eprocure/app>.

2. Tenders and supporting documents shall be uploaded through e-procurement portal. Hard copy of the Tender documents shall not be accepted.

5. **EARNEST MONEY DEPOSIT (EMD)** or bid security of Rs. 25,000/- (Rs. Twenty Five Thousand Only) shall be submitted by bidders in the form of Account Payee Demand Draft, Banker's Cheque, from any of the Nationalized/Commercial Banks in India, drawn in favour of PAO, NIA, New Delhi. The Hard Copy of original documents in respect of Earnest Money must be produced, on or before Technical bid opening date/time as mentioned in critical date sheet.

Tenders will be treated as non-responsive and will be rejected, at the initial stage itself, if hard copy of EMD is not received on or before opening of Technical Bid.

6. SUBMISSION OF TENDER

The tender shall be submitted online in two part, viz., technical bid and price bid. All the pages of bid being submitted must be signed and the offers submitted by Telegram/Fax/Email shall not be considered. No correspondence will be entertained in this matter.

7. PRE QUALIFICATION REQUIREMENTS

SI.No.	PRE QUALIFICATION REQUIREMENTS
1.	The bidder shall be owner of at least 20 (Twenty) numbers of four wheel taxi vehicle in his / their name or have valid lease agreement with the owner of such vehicles. Vehicles under booking will not be taken into account.
2.	The four wheel taxi vehicles so owned or such vehicles on valid lease agreement should have been registered on or after January 2018.
3.	The bidder must have a minimum of 05 (Five) years' experience as on the Date of Tender Opening in the car rental/hire/lease business.
4.	The bidder must have satisfactorily served at least 02 (Two) Central Govt. Departments during the last 5 Years prior to the original date of Tender Opening.
5.	The agency/firm or its garage should be preferably within municipal limits of NCT of Delhi
6.	The bidder must have valid PAN No. & GST Registration No. at the time of tender application.

Documentary evidences

The copy of the following documentary evidences in support of the above PQR shall be furnished for a total of 20 vehicles (owned/leased).

SI.No.	PRE QUALIFICATION REQUIREMENTS
A.	Relevant Registration Certification book with valid Fitness Certificate.
B.	Relevant Valid Comprehensive Insurance & valid Pollution Certificate.
C.	Valid Permit.
D.	In case of lease agreement with other owners, to provide minimum required vehicles as per tender, bidder must enclose notarized copy of the lease agreement for verification.
E.	Copy of the satisfactory performance certificate from two Central Government Departments during last five years (2018, 2019, 2020, 2021 & 2022) duly attested by Notary Public.
F.	Certified copies of the valid PAN No. & GST Registration particulars.

G.	Documentary evidences for five years of experience in the car rental/hire/lease business from the date of tender opening.
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8. TERMS AND CONDITIONS

(1) TYPE OF VEHICLES

S.No.	Type of Vehicle	No. of Vehicles required
1.	Swift Dzire OR Equivalent Category	Variable (as per need)
2.	Innova Crysta OR Equivalent Category	Variable (as per need)

(2) CONTRACT PRICE

The price quoted by the bidder shall remain **FIRM** during the entire period of contract including Extension of time /or any variation and shall not be subject to variation on any account during the period of the contract.

(3) PERIOD OF CONTRACT

- (i) The contract will be valid for a period of one year i.e. from the date of signing of contract.
- (ii) **Time Extension** : NIA reserves the right to extend the period of contract, if warranted, under special circumstances. The extension in such cases shall be for a period as deemed fit by Competent Authority. In case of any such time extension, except to the above condition, all the terms and conditions originally incorporated and accepted between the parties shall remain intact and parties shall be bound by them.

(4) ELIGIBILITY CRITERIA

- (i) The firm should be registered with the government authorities such as GST, GST TDS, and Income tax authorities concerned and a copy of each of the registrations shall be attached with the bid.
- (ii) The firm should have PAN number and GST registration proof in this regard and the copy of the same should be attached with the bid.

(5) PAYMENT TERMS

- (a) 100% payment will be made in Indian Rupees after receipt of invoice/ bill (Three copies) from the firm.
- (b) The payment shall be made after making authorized deductions if any. Further, 12 Hrs will be computed from the time at which the vehicle is provided and the time at which it is released, in this regard please also refer BOQ under Annexure-B for the purpose of computation of timing in Bill/Invoice. In case the vehicle is used in excess of 12 Hrs, then the period exceeding 12 Hrs will be computed accordingly i.e. next cycle of 12 Hrs.
- (c) Necessary TDS under Income Tax, GST and other applicable taxes shall be deducted as per prevailing rules & regulation in respect of each bill against this contract unless certificate from the Income Tax Officer/Competent Authority is produced before payment.
- (d) Waiting/Cancellation Charges: In event of cancellation of booking by the NIA due to unforeseeable circumstances and consequent waiting by the service provider, payment terms shall be as follows:
 - (i) If the cancellation is made by the NIA within 0-12 hours of the time the vehicle is asked to be present at the office, the service provider would be paid a waiting/cancellation charge subjected to a maximum

of 25% of the Basic Price i.e. price quoted by the bidder at Sr. No. 1.01, 1.03, 2.01, 2.03 of the BOQ.

- (ii) If the cancellation is made by the NIA within 12-24 hours of the time the vehicle is asked to be present at the office, the service provider would be paid a waiting/cancellation charge subjected to a maximum of 50% of the Basic Price i.e. price quoted by the bidder at Sr. No. 1.01, 1.03, 2.01, 2.03 of the BOQ.

(6) PAYMENT TERMS FOR GST

- (i) This contract's value does not include GST. The GST as applicable would be extra. However, statutory regulation is to be complied with. The bidders shall quote their rate of GST separately. Bills shall be claimed as per the rules relating to GST as applicable from time to time as per prevailing rules & regulation.
- (ii) The service providers/ contractors should mention their GST registration No. and date in each of their Invoice/ Bill without fail. No invoice or bill will be paid unless the GST Registration No. is mentioned therein.
- (iii) Invoice shall contain the following details
- i. Name of the registered person / company/ Firm
 - ii. Address of the firm
 - iii. GST registration number
 - iv. HSN/SAC No.
 - v. Description of the taxable service
 - vi. Value of the taxable service

(7) Forfeiture of Earnest Money Deposit

- (a) In case of failure on the part of the contractor to sign the agreement within the specified time, the amount of EMO shall be forfeited and acceptance of this tender shall be considered as withdrawn.
- (b) If NIA has any authentic information about the intending Tenderer having formed a Cartel / submitted Non-Earnest Bids, the Tender will be cancelled and the Earnest Money Deposit of all the Tenderers shall be forfeited, besides initiating action like suspension/ banning/ blacklisting as may be deemed fit.
- (c) The documents related to pre-qualification furnished by the tenderer along with the bid are liable to verification on authenticity. If any of the above certificates / documents is found to be forged/bogus, his/their offer will be summarily rejected. In addition, the EMO furnished by him/them will be forfeited and he/they will be blacklisted.

(8) Performance Security:

The Successful bidders who are empanelled as per this contract has to furnish a Performance Security of **Rs 2,00,000/- (Two Lakh only)** in the form of Account Payee Demand Draft, Fixed deposit Receipts or Bank Guarantee from a Commercial Bank. The Performance Security shall remain valid for a period of sixty days beyond the date of completion of all contractual obligations. The performance security shall be refunded without any interest.

(9) Fleet Size

The tenderer/ applicant should be owner of at least 20 (Twenty) numbers of four wheel taxi vehicle in his / their name or have valid lease agreement with the owner of taxi vehicles. Vehicles under booking will not be



taken into account. The four wheel taxi vehicles so owned or such vehicles on valid lease agreement should have been registered on or after January 2018.

(10) Experience

The tenderer/ applicant should be duly registered with concerned Central/State Govt. Authorities and should be a well established taxi agency/firm (herein after referred to as the agency/firm) having a minimum experience of 05 (Five) years in the car rental/hire/lease business from the date of tender opening. The tenderer/applicant must have satisfactorily served at least 2 (Two) Central Govt. Departments during the last 05 (Five) years prior to the original date of Tender Opening.

(11) Proximity to office

The office/garage of tenderer/applicant should be located preferably within the municipal limit of NCT of Delhi.

9. METHODOLOGY OF SELECTION

- i) Financial bids of only those agency/firms would be opened, who **qualify** the technical requirements.
- ii) The Lowest bidder (L1) would be decided based on the lowest price quoted by the bidders for S. No. 1.01 plus 2.01 of price schedule. The rates quoted by L1 bidder in each category i.e from Sl. No. 1.02 to 1.05 and 2.01 to 2.05 would be compared with other qualified bidders and in case the rates quoted by the L1 bidder is higher in any category i.e rates quoted from Sl. No. 1.02 to 1.05 and 2.02 to 2.05 of price schedule in comparison to the rates quoted by other qualified bidders, L1 bidder would be required to match its price with lowest bidder of that category.
- iii) The L1 rates will then be communicated to the lowest three qualified bidders, out of which whosoever accepts the L1 rates (as arrived at as per ii above) will be included in the empanelment. In case, out of the lowest three bidders, any bidder does not accept or communicates his/their acceptance within given time the next lower bidder (L4) would be asked for the acceptance of L1 rates. This process shall continue until three successful bidders accept the L1 rates. The empanelment would be given to three successful bidders who accept the L1 rates. Rates exclusive of GST would only be considered for L1 rates.
- iv) In case of draw in quoted rates of lowest three bidders, the preference for selection of lowest three bidders would be made in following manner:

Preference	Particulars
i	Highest number of years of experience
ii	Highest Number of Government contracts completed in previous five years

10. ADDITIONAL TERMS AND CONDITIONS

1. The bidder shall be a Limited Company registered under Indian Companies Act, 2013 or a partnership firm or a sole Proprietorship firm or a Private Limited Company duly registered under the concerned Acts applicable for conducting business in India. The dates for the tender shall be as per the critical date sheet.
2. The vehicles shall be presented when required for inspection within 10 days from the date of issuance of letter of intent along with Original

R.C.Book, valid Insurance and Permit, Pollution Certificate etc.

3. During the period of Contract, vehicle documents viz. R.C. Book, Insurance, Permit, Pollution Certificate must be valid and appropriate renewals must be done in time by the Service Provider. The payment of Taxes, renewal of permits, insurance, etc. shall be done by the Service Provider at their own cost. NIA does not take any responsibility in this regard.
4. The vehicles should have covered all the provisions of Motor Vehicle Act, 1988 as in force from time to time, and fit for hire, during the period of the contract.
5. GST and other taxes will be charged as applicable.
6. Income Tax as applicable will be deducted at source from your bills and necessary Form 16A will be issued periodically and similarly GST will be deducted as per GST laws.
7. The bidder shall supply vehicles immediately as & when demanded throughout the period of contract.
8. The time and mileage shall be taken into account from the reporting point. At the time of reporting, the Opening (entry) Kilometer reading and time should be submitted to the user or Reporting Officer or the MTO (Hqrs.) as the case may be. At the time of closing of Service, the Closing Kilometer reading and time shall be duly signed by the User/Customer and should be submitted while claiming the bills. There shall be no minimum mileage per day for vehicles.
9. The period of contract shall be for a period of one year (from date of signing of contract). NIA will have the right to either extend the contract for a period as felt necessary with the willingness of the Service provider and/or to short close the order fully or partially as may be felt necessary by serving information to the Service provider with 30 days' time period.
10. Parking fees, Tollgate fees, other state entry temporary permit charges, required have to be paid by the service provider initially and reimbursement shall be obtained along with the bills submitted for the outstation trips by producing necessary original documentary evidence without any correction or overwriting. Xerox copies of thermal billing viz. Airport parking bill & Toll fees have to be enclosed for clarity and to avoid bills being disallowed.
11. Bills should be submitted in Triplicate once on monthly basis. Appropriate amount of TDS will be deducted as per IT/GST Acts. Rounding off will be done as per Government norms.
12. While billing for running hours during local trips, total hours per day will be rounded off i.e, total hours below 30 minutes will not be considered for payment and beyond 30 minutes shall be taken as an hour in to account for all type of vehicles.
13. All payment will be made through Electronic Fund Transfer (e-payment) only. For e-payment, the details about Bank Name, Bank Account No., Bank Branch Code, and IFSC Code shall be submitted by the agency,



duly authenticated by the concerned Bank Branch Manager to enable this office to make E payment.

14. The vehicle should be provided with the following items:
 - a. Foot matting and reverse horn.
 - b. Perfumes and seat cover cloth with Pure White cloth of good quality, Mask, Sanitizer to Driver and a first aid kit should be kept in the vehicle.
 - c. Additional/emergency accessories like fan belt, Inflated Stepney, standard toolkit, spare bulb, fuses, and hose pipe etc. to attend emergency repairs.
 - d. Minimum noise of engine and body, while running.
 - e. Tyres with proper treads.
 - f. Working headlights, tail lamps, indicator, speedometer, milometer, temperature indicator, etc.
 - g. Proper paint on the outside.
 - h. Good condition of bumpers.
 - i. Proper closing and opening of all windows.
 - j. Proper locking of all doors.
 - k. Dusting of dashboard, rear board, matting, windscreen, windows and body.
15. During outstation trips, cash for fuel/driver's personal expenditure, other state permit charges, etc. will have to be provided in advance by Service Provider.
16. Service Provider/Operator will have to fulfill all legal obligations as may be applicable to him. The vehicle should have valid taxi permit issued by respective R.T.O.
17. Any mishap occurs en-route is the complete responsibility of the Service Provider including all insurance & police related formalities. He is also responsible for the safe, comfortable and timely transport of the passengers/baggage through alternate vehicle for the remaining Journey.
18. The car shall report in full readiness for the entire day's operation in respect of fuel availability and willingness of the driver.
19. The drivers must have valid driving license while on duty, and shall obey all traffic rules and safety precautions. The car drivers should keep the relevant valid documents such as driving license, road tax, registration certificate, insurance policy, pollution certificate, permit etc. with the car and produce as and when required by NIA or any other inspecting authority.
20. It should also be ensured that the service provider will engage the vehicle with drivers who know the following genuine ethics and will instruct to implement the same:
 - a. The driver should be neat and tidy by wearing pant and shirt during the working hours. He should not wear casual dress during the duty hours and should wear mask as per Govt. guidelines.
 - b. The driver shall obey all traffic rules and safety precautions.
 - c. The driver should keep the vehicle neat and clean daily/timely before reporting to the duty.
 - d. The driver should allow the passengers to get inside the vehicle and later only he should enter into car.
 - e. The driver himself should open and close doors for the higher



- officials/passengers while getting into and getting out of the vehicle.
- f. The driver shall not smoke/be drunk/chew tobacco/Pan Masala/Gutkha and should not spit here and there, while on duty.
 - g. The driver strictly should not use the Mobile Phone while driving the car.
 - h. The drivers should be physically and mentally fit and do not have any criminal record and should possess valid driving license and experience. The drivers should have good road knowledge of Delhi/NCR and nearby regions. The drivers for outstation trips should have road knowledge of states, which are nearby Delhi/NCR.
 - i. Service provider will be responsible for the good conduct of his drivers. In case of any misconduct/misbehavior by any of his drivers on duty, the service provider will replace such drivers immediately.
 - j. Service provider shall keep watch on his drivers and he will be liable for any pilferage/loss to NIA due to acts of omission and commission by his drivers. Similarly, liability for any compensation to outsiders on account of any act of omission and commission by the drivers deployed by the service provider shall lie exclusively with the Service provider.
 - k. The Service provider shall be responsible for enforcing all safety regulations as applicable under Motor Vehicles Act, 1988 as in force from time to time.
 - l. Service provider has to ensure that all precautions are taken for safety of his drivers and vehicles.
 - m. The drivers should keep reasonable money to meet contingency expenditure while travelling local / outstation.
 - n. Police verification certificates for the drivers engaged may be furnished.
 - o. The Driver should follow the Govt's health related guidelines on COVID-19 pandemic.
21. If a car supplied by the Service Provider is not in acceptable condition and has been refused by the user, no payment will be made to the Service Provider for that day against the vehicle and NIA shall have the discretion to make alternate arrangements and recover the cost from the Service provider.
22. If the car goes under breakdown, Service Provider shall arrange for the alternative car immediately, and the so substituted vehicle shall qualify the contract conditions. If the car is not made available, then the Officer concerned will hire a vehicle from an outside agency and the additional cost so incurred towards the above will be recovered from the bills of Service Provider under contract without any prior intimation to the Service Provider.
23. Alternate arrangements shall be made immediately in case of problems like misplacement of vehicle or mechanical or any other problems encountered during journey, etc. The driver of the car shall have the responsibility and requisite authority to deal with such exigencies. Any financial implications as a consequence of such problems/alternate arrangement or any other action otherwise resorted to by NIA shall be borne by the Service provider.
24. NIA has the privity of the contract with the contractor only and will give instructions to the contractor or his authorized representatives. NIA will have nothing to do or be concerned with the employment of employees working for the contractor. The relationship between NIA and the contractor will be that of independent entities and nothing herein contained will amount to joint venture, partnership or an employer - employee relationship. All liability/responsibility with regard



to the provisions of Labour laws shall be on the part of Service Provider.

25. In case if the contractor is not able to supply the required number of vehicles on any day, NIA may have rights to book vehicles from outside agency and difference in cost if any shall be recovered from the pending bill of the empanelled agency/agencies.
26. Any addition, deletion or changes in the constitution of the firm should be informed to NIA well in advance.
27. The Service provider should ensure that all vehicles deployed under this contract agreement are covered by a comprehensive insurance policy and valid pollution certificate, Permit during the period of the contract. Under no circumstance shall NIA be liable to compensate for any loss or damage that may be caused to/ by the vehicles while engaged in discharges of the Service provider's obligations under this contract.
28. Penalty Clause:-

With respect to quality of service, misconduct of driver and in case of non-availability and delay of the vehicle etc., NIA reserves the right to deduct a maximum of Rs. 1,000/- (One Thousand) per occasion.
29. Termination of Contract /Short Closure:
 - a. If at any time during the period of Contract, the Services are found to be un-satisfactory, the contract will be discontinued/terminated with 30 days' notice. In such a case, the Service provider shall not have any compensation towards the termination of the contract and Performance Security shall also be forfeited. The balance work will be executed by NIA by other means at the risk and cost of the Service provider. The settlement of payment for the completed portion of the work will be done accordingly as per terms and conditions. In addition, NIA shall take penal action as deemed fit.
 - b. Due to unforeseen circumstances, the contract may be short closed at any time during the contract period, giving 01 (One) month advance notice. Payment due to the Service Providers for the works done by him/them till such time will be made as per the terms and conditions of the agreement.
30. Issuance of tender documents need not be construed to mean that such Tenderer would be automatically considered. NIA reserves the right to reject any tender or all tenders received at its discretion without assigning any reasons what so ever.
31. The following charges will be negotiated with the applicants
 - a) Charges for extra kilometers covered
 - b) Charges for extra hours
 - c) Charges for outstation visit per kilometer
 - d) Charges for outstation visit per kilometer (night charges)

11. ARBITRATION:

- (i) In event of any dispute or difference between the parties hereto, such



disputes or differences shall be resolved amicably by mutual consultation. If such resolution is not possible, then the unresolved dispute or difference shall be referred to arbitration of the sole arbitrator to be appointed by the DG, NIA, on the recommendation of the Secretary, Department of Legal Affairs ("Law Secretary"), Government of India. The provisions of Arbitration and Conciliation Act, 1996 (No.26 of 1996) shall be applicable to the arbitration. The venue of such arbitration shall be at Delhi or any other place, as may be decided by the arbitrator. The language of arbitration proceedings shall be English. The arbitrator shall make a reasoned award (the "Award"), which shall be final and binding on the parties." The cost of the arbitration shall be shared equally by the parties to the agreement. However, expenses incurred by each party in connection with the preparation, presentation shall be borne by the party itself.

(ii) Pending the submission of and/or decision on a dispute, difference or claim or until the arbitral award is published; the Parties shall continue to perform all of their obligations under this Agreement without prejudice to a final adjustment in accordance with such award.

12. LEGAL JURISDICTION:

The decision of the NIA will be final and binding on all parties and on all matter of dispute/differences, if any. Courts having jurisdiction over NCT Delhi shall be the ordinary jurisdiction as per law.

Encl:

Annexure-A: Technical Bid
Annexure-B: Financial Bid
Annexure-C: Acceptance Letter



(S B Raimedhi, IPS)
SP(Admn)
NIA Hqrs, New Delhi

TECHNICAL BID

Amount of Earnest Money Deposit/ Bid Security (Refundable)		Rs. 25,000/- (Rupees Twenty Five Thousand Only)
Particulars of Demand Draft		No.
		Date:
		Drawn on:
		Branch:
1.	Name, Address & Telephone No. of Agency/Firm (sufficient telephone nos. are to be provided)	
2.	Name of owner of Agency/Firm (Enclose documents in support of firm registration i.e Partnership Deed, Registration Certificate, MOA, AOA etc.)	
3.	GST Registration No. (enclose copy)	
4.	PAN (enclose copy)	
5.	Number of Swift Dzire or equivalent category vehicles owned/leased by the firm/agency (Enclose RC)	
6.	Number of Toyota Innova Crysta or equivalent category vehicles owned/leased by the firm/agency (Enclose RC)	
7.	Distance of the applicant's office from DG NIA, NIA Hqrs (approximately)	
8.	List of the Govt. Organization where the vehicles have been provided during last five years (2018, 2019, 2020, 2021 & 2022) (copies of contract letters are to be enclosed)	

Signature with Stamp



ANNEXURE – B

FINANCIAL BID/PRICE BID

(A) PRICE BID UNDERTAKING

From : (full name and address of the bidder)

.....
.....
.....

To,

Dear Sir/madam,

I submit the Price Bid forand related activities as envisaged in the Bid document.

2. I have thoroughly examined and understood all the terms and conditions as contained in the Bid document, and agree to abide by them.
3. I offer to work at the rates as indicated in the price Bid, Annexure B inclusive of all applicable taxes.
4. I/We undertake that I /We have carefully studied all terms and conditions of the tender and shall abide by them. Further, it is certified that I/We have never been blacklisted by any Govt./PSU Department.

Yours Faithfully,

Signature of authorized Representative:



(B) BOQ (to be uploaded at cppp portal) in .xls format)

Item Rate BoQ

Tender Inviting Authority : NIA Hqrs, New Delhi

Name of work : Hiring of vehicle on need basis

contract No. MT/Vehicle Hiring/NIA/2023

Name of the Bidder/Bidding Firm/Company :

Price Schedule						
(This BoQ templete must not be modified/replaced by the bidder and same should be uploaded after filling the relevant columns.						
Sl.No.	Item Description	Quantity	Units	Basic rate in Figures to be entered by the Bidder	Total Amount without taxes	Total amount (in words)
1	2	3	4	5	6	7
1	Swift Dzire or equivalent vehicle					
1.01	Basic price for local within Delhi with a minimum mileage of 120 km and 12 hours	1	Nos.			
1.02	Price per km for beyond 120 km	1	Nos.			
1.03	Basic price for outstation with a minimum mileage of 250 km and 24 hours	1	Nos.			
1.04	Price per km for outstation beyond 250 km	1	Nos.			
1.05	Night Charges (applicable after 10:00 PM and before 05:30 AM)	1	Nos.			
2	Innova and Equivalent vehicle					
2.01	Basic price for local within Delhi with a minimum mileage of 120 km and 12 hours	1	Nos.			
2.02	Price per km for beyond 120 km	1	Nos.			
2.03	Basic price for outstation with a minimum mileage of 250 km and 24 hours	1	Nos.			
2.04	Price per km for outstation beyond 250 km	1	Nos.			
2.05	Night Charges (applicable after 10:00 PM and before 05:30 AM)	1	Nos.			
Total in figures						

TENDER ACCEPTANCE LETTER
(To be given on Company/Firm Letter Head)

To,

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: _____

Name of Tender / Work: -

Dear Sir,

1. I / We have downloaded / obtained the tender document(s) for the above mentioned "Tender/Work" from the web site(s) namely:

as per your advertisement, given in the above mentioned website(s).

2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/ organization too has also been taken into consideration, while submitting this acceptance letter.
4. I/We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality/ entirety.
5. In case any provisions of this tender are found violated, then your department/ organization shall without prejudice to any other right or remedy be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

