

No.PC-48/001/EDK/NIA/2016-17/
National Investigation Agency
Government of India
Ministry of Home Affairs
6TH & 7TH Floor, NDCC-II
Palika Kendra, Jai Singh Road
New Delhi -110001

Dated: 12th April 2017

LIMITED TENDER NOTICE

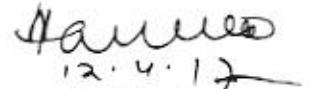
The Director General, National Investigation Agency, Govt. of India, Ministry of Home Affairs, 6th & 7th Floor, NDCC-II, Palika Kendra, Jaisingh Road, New Delhi invites sealed quotations from OEMs (Original Equipment Manufacturers) or OEM authorized distributors for procurement of 20 Nos Explosive Detection Kit (Expray plus kit) for NIA with the following specifications:-

Expray Plus (Spray + Drop based)

Expray-1, Expray-2, Expray-3 in regular size cans
Drop-Ex-A, Drop- Ex-B + and Drop Ex-U reagents in Dropper bottles
Two collection paper dispensers
One Kit verification Paper PAD, colour code display chart
Packed in a Carrying case with instruction chart
Capacity: 50 test per reagent can/dropper bottle (Total : 300 tests)
Weight: 620 gm Approx

2. The Tender Document can also be downloaded from the NIA website <http://www.nia.nic.in>. In this case, the Bid (Technical) should be accompanied by a Demand Draft of Rs.500/- (Rupees five hundred only) on account of tender evaluation fee which is non-refundable drawn on any Nationalised Bank in favour of "Pay & Accounts Officer", National Investigation Agency, payable at New Delhi.

3. Sealed quotations, duly super-scribed "Quotation for supply of Explosive Detection Kits" and addressed to the undersigned, may be deposited in the Tender Box kept at Main Reception, National Investigation Agency, 7th Floor, NDCC-II, Palika Kendra, Jaisingh Road, New Delhi-01 **not later than 14:00 Hrs. on 02nd May 2017**. The quotations may also be sent by post so as to reach the undersigned by due date and time. Quotations received after stipulated date/time shall not be entertained.



DIG (Adm)

National Investigation Agency

Encl.: Tender Document dated 12th April 2017.

DETAILED INFORMATION/TERMS & CONDITIONS IN CONNECTION
WITH THE TENDER FOR SUPPLY OF EXPLOSIVE DETECTION KITS TO NIA

Sealed Bids are invited by the National Investigation Agency, for supply of Explosive Detection Kits to NIA. The time schedule is as under:-

Closing Date & Time for Receipt of Tender: **02nd May 2017 (14:00 Hrs.)**

Place for Submitting of Tender: Tender Box kept at Main Reception,
National Investigation Agency,
7th Floor, NDCC-II
Jaisingh Road, Palika Kendra
New Delhi-01

Tender Opening (Technical Bid) Date & Time: **02nd May 2017 at 16:00 Hrs.**


Place of Tender Opening: Conference Hall,
National Investigation Agency,
7th Floor, NDCC-II
Jaisingh Road, Palika Kendra
New Delhi-01

The Technical Bid should be accompanied by a Demand Draft of Rs.500/- (Non – Refundable) on account of tender evaluation fee drawn in favour of PAO, NIA (MHA) payable at New Delhi. This Tender Documents may also be downloaded from the NIA website <http://www.nia.nic.in>.

2. **SUBMISSION OF BIDS** :- The Bid, in the prescribed format in a sealed cover, duly super scribed "Quotation for supply of Explosive Detection Kits to NIA" and addressed to the DIG (Adm), National Investigation Agency, 7th Floor, NDCC-II, Jaisingh Road, Palika Kendra, New Delhi-01 should be sent by Registered Post or deposited in the Tender Box kept at Main Reception Gate, 7th Floor, NDCC-II, Jaisingh Road, Palika Kendra, New Delhi-01, not later than 14:00 Hrs on 02nd May 2017, containing two separate sealed covers – One containing "TECHNICAL BID" and another containing "FINANCIAL BID".

2.1 **TECHNICAL BID** :- First sealed cover super scribed as "TECHNICAL BID for Supply of Explosive Detection Kits to NIA" should contain following documents:-

- a) VAT / Sales Tax Registration Certificate along with TIN Number.
- b) Authorization certificate from the OEM (Original Equipment Manufacturer).


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- b) Earnest Money Deposit for Rs.12,000/- (Rupees Twelve thousand only) as per clause no.4 of the Tender Enquiry Document.
- c) Tender Fee, in the prescribed form, in case of the Tender Document is downloaded from website.
- d) Copies of Income Tax Return filed along with balance sheets for the last three financial years.
- f) Bidders should not have been blacklisted by Departments/Ministries of the Govt of India. Letter should be submitted as per **Annexure-C**.

2.2 **FINANCIAL BID :-**

Second sealed cover super scribed as "Financial Bid" should contain price schedule, duly signed and stamped on each page, in the prescribed format. Unstamped and / or unsigned Bids will not be entertained. The price bid should be in the same format as per **Annexure – D (Without VAT)** and the percentage of VAT to be mentioned separately against the quoted price. The rates are also to be inclusive of all i.e., cost of item, delivery charges and all other taxes except VAT.

2.3 The bidders should quote their unconditional rates, strictly as per the tender format. Cutting / overwriting, if any, should be countersigned.

2.4 The tenderer has to quote the rates of each of the items mentioned in Annexure – III otherwise, the Financial Bid would not be considered by the department.

3. **OPENING OF THE BIDS**

3.1 The Technical Bids will be opened on the date indicated at para – 1 above at 16:00 Hrs on 02nd May 2017 at Conference Hall, 7th Floor, NDCC-II, Palika Kendra, Jaisingh Road, New Delhi-01 in the presence of the bidders or their representatives who may like to be present.

3.2 Financial Bids of the eligible bidders who are technically qualified will be opened on a later date. The date, time and venue for opening of financial bids will be informed later.

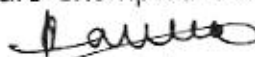
3.3 Late Bids: Bids received after the specified date and time, as indicated in para – 1 above, will not be considered.

3.4 The technical bids will be evaluated by a duly constituted Tender Process Committee.

4. **EARNEST MONEY DEPOSIT (EMD) / BID SECURITY**

4.1 EMD of Rs.12,000/- (Rupees Twelve thousand only) in the form of demand draft/banker's cheque from any commercial bank payable in favour of the Pay and Accounts Officer, NIA (MHA), New Delhi, must accompany the Technical Bid. The Bidder may write the tender No., name and address of the bidder on the reverse of EMD Draft/Banker Cheque. The Tenders received without EMD / Bid Security will be summarily rejected.

4.2 The firms registered with DGS&D/National Small Industries Corporation (NSIC) /Ministry of Home Affairs are exempted from depositing bid security.


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However, they have to enclose valid registration certificate (s) with their tender in a sealed envelope super scribed "BID SECURITY DEPOSIT".

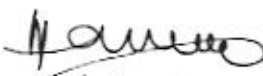
- 4.3 EMD of all the unsuccessful bidders will be returned to them within one month after finalisation of the contract. EMD of the successful bidders will be returned only after receipt of the Performance Security. In case of successful tenderers, the Bid Security may be adjusted towards the Performance Security Deposit to be payable, on request.
- 4.4 The amount remitted towards Bid Security is liable to be forfeited if the tenderer resigns from the offer after submission of the tender or after the acceptance of the offer by the department or fails to sign the contract or to remit the Performance Security Deposit.
- 4.5 No interest will be paid by the department on the BID / Performance Security deposited /remitted.
- 4.6 The EMD may be forfeited, if a Bidder withdraw his bid during the period of bid validity, specified by the Bidder in the Bid and/or on submission of false documents/under taking.
- 4.7 The submission of EMD is compulsory for all the bidders and no exemption will be granted for submission of EMD in any case.

5. PERFORMANCE SECURITY

- 5.1 The successful bidder will have to furnish **10% of the total cost of the stores as Performance Security** in the form of FDR/Bank Guarantee or demand draft from any of the commercial bank, in favour of the Pay and Accounts Officer, NIA, (MHA), New Delhi, within 15 working days of the award of the contract.
- 5.2 Performance Security should remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the supplier including warranty obligations.
- 5.3 Performance Security will be forfeited if the firm fails to perform any of the terms or conditions of the contract.
- 5.4 In case, the firm fails to supply any of the items within specified delivery period, the materials will be procured from open market and the difference of cost, if any, will be recovered from Security Money or from pending bill of defaulting firm or from both in case the recoverable amount exceeds the amount of Performance Security.

6. Period of Validity of Tender

The tender will remain valid for 90 days. A tender for a shorter period shall be rejected by the department, being non-responsive. The rate quoted excluding VAT should remain same during the entire contract period. No demand for revision of rate on any account shall be entertained during the contract period. It will be open to the DG NIA to extend the term agreement for a further period, if necessary.


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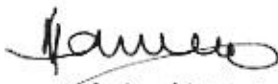
7. **LIQUIDATED DAMAGES**

The date of delivery and quality of equipment stipulated in the acceptance of tenders should be deemed to be essence of the contract and delivery must be completed not later than the dates specified therein. Extension will not be given except in exceptional circumstances. Should, however, deliveries made after expiry of the contracted delivery period, without prior concurrence of the department and be accepted by the consignee, such delivery will not deprive the department of its right to levy a penalty @ 0.5% per week or part thereof, on the total value of the late delivered quantity for the period by which it exceeds the stipulated 15 (fifteen) working days' time period, from the date of issue of each supply order, subject to a maximum of 5%. In the event of delay of more than 6 weeks, purchaser will have the right of revoking purchase order and forfeiting the Security Deposit.

8. **PAYMENT TERMS**

The payment will be made after successful delivery of all the stores to the consignee(s) on production of following documents:-

- 8.1 Receipt from the concerned officer in the location for having received the material with quantity of each item.
- 8.2 Bills in triplicate should be sent later and the payment shall be released only after it is ensured that the items / quality of the items supplied are to the entire satisfaction of the department. If any item is found to be defective, or not of the desired quality etc., the same shall be replaced by the firm(s) immediately for which no extra payment shall be made.
9. In case the bidders / successful bidder(s) are found in breach of any condition(s) at any stage of the tender, legal action as per rules / laws shall be initiated against the agency concerned. In that case, Earnest Money / Performance Security Money, deposited shall be forfeited after giving proper opportunity through show cause notice.
10. The Tender Processing Committee, in order to satisfy itself, may conduct a spot enquiry to verify soundness, capability and viability with regard to capacity to execute the orders placed on the firms(s) and also may check the godowns of the firm(s).
11. Due to criticality of the requirement, this office may, if it feels necessary, split any / all the supply orders to more than one firm at the rate quoted by L-1 firm. A committee will consider the option for splitting the supply to more than one firm after assessing the bids. In case the supply is split among two firms, the ratio will be 60% from L-1 and 40% from the other sequential firm (L/2, L/3, L/4 etc.). The splitting of the supply order at 60% and 40% may be quantity-wise, item-wise or amount-wise. However the department reserves the right to alter this ratio if it is found that there is a deficiency in the service provided by either vendor.


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