

NATIONAL INVESTIGATION AGENCY, NEW DELHI
TENDER NOTICE FOR RUNNING NIA CANTEEN

No. AC-03/22(2)/Canteen/NIA/2017/7209

Dated th30 May '2017

1. The Director General of National Investigation Agency, having its office in New Delhi, invites sealed tenders from reputed Contractors having experience of at least 2 years in running Canteen services in Govt. departments/PUSs to run the Canteen for the Officers/Staff of NIA at NIA HQrs, 6th & 7th floor of NDCC-II, Jai Singh Road, New Delhi for a period of 01 year w.e.f. 01.11.2017 to 31.10.2018 which can be extended further for another one or two more years subject to approval of Government.
2. The Contractor will be required to provide tea/coffee, beverages; snacks lunch etc. and cater for meetings, which may include high tea, buffet/packed lunch and also to manage the canteen on day to day basis as per requirements of NIA.
3. The tender in the format at Annexure "A" (Technical Bid) and "B" (Financial Bid) along with the relevant details /supporting documents, Tender fee of Rs. 500/- and earnest money of Rs. 32,000/- (Thirty two thousand) only by way of a demand draft in favour of the PAO, NIA, MHA, New Delhi should be dropped in tender box available at NIA HQrs, 7th floor, NDCC-II, Jai Singh Road, New Delhi on or before 1500 hrs. on 22.06.2017 separately in two different sealed envelopes with the words '**Technical Bid**' or '**Financial Bid**' clearly written on the cover. The sealed tenders may be sent by registered post or courier so as to reach this office latest by 1500 hrs. on 22.06.2017. The earnest money will be returned to unsuccessful bidder/ tenderers after completion of tender formalities. The tenders will be opened by a Committee of Officers on the same day i.e. 22.06.2017 at 1530 hrs. If the tender is sent by post/courier, it should be ensured that the cover should be intact at the time of reaching this office. The Department will not be responsible for the delay on account of postal/courier services. These envelopes shall be super scribed "**FINANCIAL BID**" and "**TECHNICAL BID**" separately and put inside a bigger sealed envelope which shall be super scribed with the words "**TENDER FOR CANTEEN SERVICES**".

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