

NATIONAL INVESTIGATION AGENCY
MINISTRY OF HOME AFFAIRS
GOVERNMENT OF INDIA
OPPOSITE CGO COMPLEX
LODHI ROAD
NEW DELHI

No E-76/01/Legal/Depu/2017/NIA/

Dated .03.2017

NOTICE FOR DEPUTATION (ISTC) / ABSORPTION TO NIA
AS SENIOR PUBLIC PROSECUTOR

Nominations are invited for the posts of Senior Public Prosecutor on deputation (ISTC)/absorption basis in the NIA. Details of posts and vacancies are as under:-

Srl No	Post with pay scale	Vacancies	Proposed place of posting depending on vacancies
i)	Senior Public Prosecutor Pay Scale – Pay Matrix Level – 11 (Rs 67,700/- to 2,08,700/-) (PB-3 with GP 6600/- pre-revised)	08	Delhi, Lucknow, Guwahati, Kolkata, Hyderabad, Kochi, Jammu and Raipur.

2. The eligibility criteria (educational qualification, experience, etc.) are furnished in the enclosed **Annexure-I**. The candidates who apply for the post will not be allowed to withdraw their candidature subsequently.

3. The nominations of eligible and willing officers alongwith following documents should reach **the SP(Adm), NIA HQ, Opposite CGO Complex, New Delhi-110003 through proper channel within 02 month from the date of publication of this item in 'Employment News'.**

- i) Bio-data in the prescribed proforma (**Annexure-II**) duly countersigned by the competent authority.
- ii) Attested (each page) photocopies of the APARs dossier from the year 2012-13 to 2016-17.
- iii) Vigilance Clearance Certificate and Integrity Certificate issued by the respective department.
- iv) Details of major/minor penalties imposed on the official during the last 10 years.

4. Applications received after the last date, or application incomplete in any respect or those not accompanied by the documents/ information as per Para 3 above will not be considered. The Cadre Authorities may ascertain that the particulars sent by the officials are correct as per the records.

Contd...02/-

5. The eligibility criteria and application form as well as Recruitment Rules are also available on the NIA website www.nia.gov.in.

~~(S N Pandey)~~
Superintendent of Police (Adm)
NIA Hqrs, New Delhi
011- 24368837(O)
011-24368801 (Fax)

ELIGIBILITY CRITERIA FOR THE POST OF SENIOR PUBLIC PROSECUTOR ON DEPUTATION (ISTC)/ABSORPTION BASIS

1	Name of the post	Senior Public Prosecutor
2	Nos. of post	* 08 Posts for deputation (ISTC)/absorption (*subject to variation depending on vacancies)
3.	Classification of the post	General Central Service, Group – ‘A’, Gazetted, Non-Ministerial
4.	Scale of pay	Pay Scale – Pay Matrix Level – 11 (Rs 67,700/- to 2,08,700/-) (PB-3 with GP 6600/- pre-revised)
5.	DA, HRA, TPT & other allowance	As admissible under the Central Government orders from time to time.
6.	Special Security Allowance	20% of basic pay.
7.	Eligibility Criteria for deputation (ISTC) / absorption to NIA	<p>Officers of the Central Government / State Government / Recognized Research Institutions/ Universities / Public Sector Undertakings / Semi-Government / Statutory or Autonomous Organisation:-</p> <p>(a) (i) Holding analogous posts on regular basis in the parent cadre/ department, or</p> <p>(ii) With five years' service in the grade on regular basis in posts in the Pay Band-3, Pay Scale of Rs. 15,600-39,100/- with Grade Pay of Rs. 5400/- or equivalent in the parent cadre / department, and</p> <p>(b) Possessing following educational qualifications and experience:-</p> <p>(i) Bachelors' Degree in Law from a recognised University;</p> <p>(ii) Eight years' experience in Prosecution of Criminal Cases.</p> <p>Note:- The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputations shall not be eligible for consideration for appointment by Promotion.</p>

		(Period of deputation (including short term contract), including period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organisation/ department of the Central Government shall not exceed three years. The maximum age limit for appointment by deputation (including short term contract) shall be not exceeding 56 years as on the closing date of receipt of applications).
8.	Nature of duties	<ul style="list-style-type: none"> ➤ He will ensure that the records relating to his section are correctly and properly maintained and that statements, returns and reports are submitted in proper time and without delay. ➤ He will comment on Final Reports, scrutinize the charge sheets to be filed in Courts and draft sanction orders for prosecution. ➤ He will ensure preparation of paper books containing statement of witnesses and copies of documents, as necessary under the law, are supplied to the accused persons in good time. ➤ He will conduct the prosecution in Court of all important cases and will submit Court Diaries in respect of such cases. ➤ He will ensure the proper conduct of prosecution by Public Prosecutors of his branch and give them necessary help, guidance and advice. ➤ He will prepare and forward conviction, acquittal and discharge reports in the prescribed form. ➤ He will take steps to obtain certified copies of the judgements, as may be necessary without delay, in cases in which appeal or revision is recommended and prepare a self-contained note giving the reasons for acquittal or discharge and the grounds on which Appeal or Revision is considered necessary. ➤ He will ensure and responsible for seeing that the Government Counsels or Special Counsels engaged are fully and properly briefed. ➤ He will arrange to keep in touch with the progress of cases coming up in the High Courts and Supreme Courts.

		<ul style="list-style-type: none"> ➤ In cases which are to be sent up for Regular Departmental Action he will be responsible for the preparation of draft charges, statement of allegations and list of witnesses, list of documents relied upon etc. ➤ In cases which are to be sent up for the Court trial, he will record detailed notes in the prescribed register regarding disposal of case property. He will be responsible for obtaining orders from courts as soon as possible about disposal of the case property. ➤ He will ensure that warrants are obtained for the arrest of absconding accused persons and that necessary action is taken under section 82 and 83 Cr.P.C. ➤ He will be responsible to see that summons to witnesses are issued from Courts in proper time. ➤ He should be available to discuss cases with investigating officers and give them guidance and advice on legal points arising during the course of investigation. ➤ He will keep the Superintendents of Police, DLA informed of all important matters concerning the work of his Section or concerning the proceedings in Courts or in Departmental Action. ➤ He will inspect the Makhana periodically and at least once in three months. ➤ He will attend the coordination meetings with the SP to review progress of cases under trial and other important matters relating to prosecution. ➤ CIO/IO shall assist the Sr PP in the discharge of his above said duties.
9.	Deputation (ISTC)	The other terms and conditions of deputation will be government as laid down in the Govt. of India, DoP&T OM No. 6/08/2009-Estt (Pay-II) dated 17.06.2010 as amended from time to time.

CURRICULUM VITAE PRO FORMA**POST APPLIED FOR**

1	Name and Address (in block letter)				
2	Date of Birth (in Christian era)				
3	Date of retirement under Central/State Government rules				
4	Education Qualification				
5	Whether Educational and other qualifications required for the post are satisfied. (if any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)				
		Qualifications/ Experience required		Qualifications/ Experience possessed by the officer	
	Essential				
Desired					
6	Please state clearly whether in the light of entries made by you above, you meet the requirement of the post				
7	Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient				
	Office/ Institution	Post held	From	To	Scale of pay and basic pay
8	Nature of present employment, i.e. ad hoc or Temporary or Quasi-Permanent or Permanent.				
9	In case the present employment is held on deputation/contract basis, please state				
	(a) The date of initial appointment				
	(b) Period of appointment on deputation/ contract				
(c) Name of the parent office/organization to which you belong					

10	<p>Additional details about present employment:- Please state whether working under (indicate the name of your employer against the relevant column)</p> <p>(a) Central Government (b) State Government (c) Autonomous Organization (d) Government Undertaking (e) Universities (f) Others</p>	
11	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade	
12	Are you in revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale	
13	Total emoluments per month now drawn	
14	<p>Additional information, if any, which you would like to mention in support of your suitability for the post (This among other things may provide information which regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the vacancy circular/advertisement). (Note-enclose a separate sheet, if the space is insufficient).</p>	
15	<p>Please state whether you are applying for deputation (ISTC)/absorption/re-employment basis (Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government organizations are eligible only for short term contract)</p>	
16	Whether belongs to SC/ST	
17	<p>Remarks (The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards/Scholarship/Officials Appreciation (iii) Affiliation with the professional bodies/ institution/ societies and (iv) any other information. (Note - Enclose a separate sheet if the space is insufficient)</p>	

I have carefully gone through the vacancy circular / advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Signature of the Candidate
Address
Contact No

Date:-

Countersigned

(Employer with Seal)

Certificate to be given by the Head of the Office of the Applicant

- I. Certified that particulars furnished by Shri/Smt/Km _____ have been verified from his/her record and found correct.

- II. No vigilance case is either pending/contemplated against Shri/Smt/Km _____. His/her integrity is certified.

- III. No major/minor penalty was imposed on Shri/Smt/Km _____ for the last 10 years as per records of the Ministry/Department.

Signature of the Head of Office with Seal