

**NATIONAL INVESTIGATION AGENCY**  
MINISTRY OF HOME AFFAIRS,  
GOVERNMENT OF INDIA  
7<sup>TH</sup> FLOOR, NDCC-II BUILDING  
JAI SINGH ROAD  
NEW DELHI - 110011

No E-95/Depu/Inspr-SI-ASI/2016/NIA/ 16093.

Dated 23.12.2016

To

1. All Ministries/Departments of Government of India.
2. The Chief Secretaries to the Government of all States/UTs.
3. The Directors General of Police of all States/UTs.
4. The Directors General of BSF, CRPF, CISF, SSB, ITBP, RPF, Assam Rifles, NCRB.
5. The Director of CBI, IB & ED.
6. The Secretary, R&AW.
7. The Chairman of CBTD.


**Subject:- Inviting nomination for the post of Inspector, Sub Inspector and Assistant Sub Inspector in the NIA on deputation basis.**

Sir,

Nominations are invited for the posts of Inspector, Sub Inspector and Assistant Sub Inspector on deputation basis in the NIA. Details of posts and vacancies are as under:-

Srl No	Post with pay scale	Vacancy	Proposed place of posting depending on vacancies
i)	Inspector  Pay Scale – Pay Matrix Level - 7 (PB-2 with GP 4600/- pre-revised)	23	Delhi, Lucknow, Guwahati, Kolkata, Mumbai, Hyderabad, Kochi, Jammu and Raipur.
ii)	Sub Inspector  Pay Scale – Pay Matrix Level - 6 (PB-2 with GP 4200/- pre-revised)	54	-do-
iii)	Assistant Sub Inspector  Pay Scale – Pay Matrix Level – 5 (PB-1 with GP 2800/- pre-revised)	34	-do-

2. The eligibility criteria (educational qualification, experience, etc.) are furnished in the enclosed **Annexure-I, I 'A' & I 'B'**. The candidates who apply for the post will not be allowed to withdraw their candidature subsequently.

  
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Contd..02/-

3. It is requested that the above advertisement may kindly be circulated among all Departments/Institutions/Offices under your charge and also hosted on their websites. The nominations of eligible officials alongwith following documents should reach **the DIG(Adm), NIA HQ, 7<sup>th</sup> Floor, NDCC-II Building, Jai Singh Road, New Delhi-110001 through proper channel within 01 month from the date of publication of this item in 'Employment News'.**

- i) Bio-data in the prescribed proforma (**Annexure-II**) duly countersigned by the competent authority.
- ii) Attested photocopies of the APAR dossier from the year 2011-12 to 2015-16.
- iii) Vigilance Clearance Certificate and Integrity Certificate issued by the respective department.
- iv) Details of major/minor penalties imposed on the official during the last 10 years.

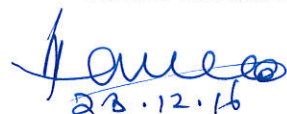
4. Applications received after the last date, or application incomplete in any respect or those not accompanied by the documents/ information as per Para 3 above will not be considered. The Cadre Authorities may ascertain that the particulars sent by the officials are correct as per the records.

5. The eligibility criteria and application form as well as Recruitment Rules are also available on NIA website **www.nia.gov.in.**

6. The MHA policy/guidelines dated 22.11.2016 issued regarding deputation of combatised CAPFs personnel to other organization will be followed for deputation of combatised CAPFs personnel in the above posts of the NIA.

Encl:- Annexure 'I', 'I 'A' , I 'B' & 'II'.

Yours sincerely



**(N N D Dubey, KC)**

DIG(Adm)

NIA Hqrs, New Delhi

Copy forwarded for information and needful action to:-

- i) The SP (IT), NIA HQ, New Delhi for uploading the matter on NIA Website.
- ii) NIA Branch Offices, Lucknow, Guwahati, Kolkata, Hyderabad, Mumbai, Kochi, Jammu and Raipur - for information and wide publicity.

**ELIGIBILITY CRITERIA FOR THE POST OF INSPECTOR ON DEPUTATION**

1	Name of the Post	Inspector
2	Nos of Posts	23* Posts for deputation (*subject to variation depending on vacancies)
3	Classification of the post	General Central Service Group 'B', Non-Gazetted Non-Ministerial
4	Scale of pay	Pay Matrix Level - 7 (PB-2 with GP 4600/- pre revised)
5	DA, HRA, TPT & Other allowances	As admissible under the Central Government orders from time to time.
6	Special Incentive Allowance	25% of basic pay and DA thereon.
7	Eligibility Criteria for deputation to NIA	<p>(a) The officers of the Central Government or State Government or Union Territories:-</p> <p>(i) Holding analogous posts on regular basis in the parent cadre or department; or</p> <p>(ii) With 5 years' service in the grade rendered after appointment thereto on regular basis in posts in the Pay Band-2 of Rs 9300-34800 with Grade Pay Rs 4200/- in the parent cadre or department; and</p> <p>(b) Possessing the following educational qualifications and experiences:-</p> <p>(i) Bachelor's degree in any discipline from a recognized university; and</p> <p>(ii) Two years' experience in handling of cases of investigation of criminal cases, or intelligence work or operations or Information Technology cases or Training in counter terrorism.</p> <p><b>Note 1:-</b> The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.</p>

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		<p>(Period of deputation, including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed 03 years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of application)</p> <p><b>Note 2:-</b> For the purpose of appointment on deputation or absorption basis, the service rendered on a regular basis by an officer prior to 1<sup>st</sup> January 2006, the date from which the revised pay structure based on the 6<sup>th</sup> Central Pay Commission recommendation has been extended) shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the said Pay Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale, and where this benefit shall extend only for the post for which that grade pay or pay scale is the normal replacement grade without any upgradation.</p>
8	Nature of duties	<ul style="list-style-type: none"> <li>➤ Accompany CIO (Chief Investigation Officer).</li> <li>➤ Part of raid/search/seizure team.</li> <li>➤ Part of witness examination team.</li> <li>➤ Securing crime scene.</li> <li>➤ Execution of summon and warrant.</li> <li>➤ Deal with court matter time to time.</li> <li>➤ Collection of intelligence.</li> <li>➤ Ground verification of intelligence inputs.</li> <li>➤ Analysis of intelligence.</li> <li>➤ Deal with court matter time to time</li> <li>➤ Any other duty assigned by Superior Authority time to time.</li> </ul>
9	Deputation	<p>The other terms and conditions of deputation will be governed as laid down in the Govt. of India, DOP&amp;T OM No. 6/08/2009-Estt(PAY-II) dated 17.06.2010 as amended from time to time.</p>

Note:-The MHA policy/guidelines dated 22.11.2016 issued regarding deputation of combatised CAPFs personnel to other organization will be followed for deputation of combatised CAPFs personnel in the above post of the NIA.

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**ELIGIBILITY CRITERIA FOR THE POST OF SUB INSPECTOR ON DEPUTATION**

1	Name of the Post	Sub Inspector
2	Nos of Posts	54* Posts for deputation (*subject to variation depending on vacancies)
3	Classification of the post	General Central Service Group 'B', Non-Gazetted Non-Ministerial
4	Scale of pay	Pay Matrix Level – 6 (PB-2 with GP Rs 4200/- pre-revised)
5	DA, HRA, TPT & Other allowances	As admissible under the Central Government orders from time to time.
6	Special Incentive Allowance	25% of basic pay and DA thereon.
7	Eligibility Criteria for deputation to NIA	<p>(a) The officers of the Central Government or State Government or Union Territories:-</p> <p>(i) Holding analogous posts in regular basis in the parent cadre or department; or</p> <p>(ii) With 6 years' service in the grade rendered after appointment thereto on regular basis in the Pay Band-1 of Rs 5200-20200 with Grade Pay of Rs 2800/- in the parent cadre or department; and</p> <p>(b) Possessing the following educational qualifications and experiences:-</p> <p>(i) Bachelor's degree in any discipline from a recognized university; and</p> <p>(ii) Experience of two years in handling of cases of investigation of criminal cases, or intelligence work or operation or Information Technology cases or Training in counter terrorism.</p> <p><b>Note 1:-</b> The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.</p>

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		<p>(Period of deputation, including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed 03 years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications)</p> <p><b>Note 2:-</b> For the purpose of appointment on deputation or absorption basis, the service rendered on a regular basis by an officer prior to 1<sup>st</sup> January 2006, the date from which the revised pay structure based on the 6<sup>th</sup> Central Pay Commission recommendation has been extended) shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the said Pay Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale, and where this benefit shall extend only for the post for which that grade pay or pay scale is the normal replacement grade without any upgradation.</p>
8	Nature of duties	<ul style="list-style-type: none"> <li>➤ Accompany CIO (Chief Investigation Officer).</li> <li>➤ Part of raid/search/seizure team.</li> <li>➤ Part of witness examination team.</li> <li>➤ Securing crime scene.</li> <li>➤ Execution of summon and warrant.</li> <li>➤ Deal with court matter time to time.</li> <li>➤ Collection of intelligence.</li> <li>➤ Ground verification of intelligence inputs.</li> <li>➤ Analysis of intelligence.</li> <li>➤ Guarding/security of accused while in custody.</li> <li>➤ Any other duty assigned by Superior Authority time to time.</li> </ul>
9	Deputation	<p>The other terms and conditions of deputation will be governed as laid down in the Govt. of India, DoP&amp;T OM No. 6/08/2009-Estt(Pay-II) dated 17.06.2010 as amended from time to time.</p>

Note:-The MHA policy/guidelines dated 22.11.2016 issued regarding deputation of combatised CAPFs personnel to other organization will be followed for deputation of combatised CAPFs personnel in the above post of the NIA.

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**ELIGIBILITY CRITERIA FOR THE POST OF ASSISTANT SUB INSPECTOR  
ON DEPUTATION**

1	Name of the Post	Assistant Sub Inspector
2	Nos of Posts	34* Posts for deputation (*subject to variation depending on vacancies)
3	Classification of the post	General Central Service Group 'C', Non-Gazetted Non-Ministerial
4	Scale of pay	Pay Matrix Level – 5 (PB-1 with GP Rs 2800/- pre-revised)
5	DA, HRA, TPT & Other allowances	As admissible under the Central Government orders from time to time.
6	Special Incentive Allowance	25% of basic pay and DA thereon.
7	Eligibility Criteria for deputation to NIA	<p>(a) Officers of the Central Police Organisations or State Police Organisations or Government Intelligence or other investigation bodies:-</p> <p>(i) Holding analogous post on regular basis in the parent cadre or department; <b>or</b></p> <p>(ii) Head Constable in the scale of pay of Rs 5200-20200 plus GP of Rs 2400 with 5 years' of service, in the grade in the State or Central Police organizations; and</p> <p>(b) Possessing the following educational qualifications and experience:-</p> <p>(i) Bachelor's degree from a recognized university or equivalent: and</p> <p>(ii) Experience of at least 2 years in the field of investigation of criminal cases, or intelligence work or operations or Information Technology management.</p> <p><b>Note 1:-</b> The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by</p>

  
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		<p>promotion.</p> <p><b>Note 2:-</b> The period of deputation, including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed 03 years.</p> <p><b>Note 3:-</b> The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications</p>
8	Nature of duties	<ul style="list-style-type: none"> <li>➤ Accompany CIO (Chief Investigation Officer).</li> <li>➤ Part of raid/search/seizure team.</li> <li>➤ Securing crime scene.</li> <li>➤ Execution of summon and warrant.</li> <li>➤ Collection of intelligence.</li> <li>➤ Ground verification of intelligence inputs.</li> <li>➤ Guarding/security of accused while in custody.</li> <li>➤ Any other duty assigned by Superior Authority time to time.</li> </ul>
9	Deputation	<p>The other terms and conditions of deputation will be governed as laid down in the Govt. of India, DoP&amp;T OM No. 6/08/2009-Estt(Pay-II) dated 17.06.2010 as amended from time to time.</p>

Note:-The MHA policy/guidelines dated 22.11.2016 issued regarding deputation of combatised CAPFs personnel to other organization will be followed for deputation of combatised CAPFs personnel in the above post of the NIA.

  
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**CURRICULUM VITAE PRO FORMA****POST APPLIED FOR** \_\_\_\_\_

1	Name and Address (in block letter)					
2	Date of Birth (in Christian era)					
3	Date of retirement under Central/State Government rules					
4	Education Qualification					
5	Whether Educational and other qualifications required for the post are satisfied. (if any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)					
		Qualifications/ Experience required	Qualifications/ Experience possessed by the officer			
	Essential					
	Desired					
6	Please state clearly whether in the light of entries made by you above, you meet the requirement of the post					
7	Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient					
	Office/ Institution	Post held	From	To	Scale of pay and basic pay	Nature of duties (in detail)

8	Nature of present employment, i.e. ad hoc or Temporary or Quasi-Permanent or Permanent.	
9	In case the present employment is held on deputation/contract basis, please state  (a) The date of initial appointment	
	(b) Period of appointment on deputation/ contract	
	(c) Name of the parent office/organization to which you belong	
10	Additional details about present employment:-  Please state whether working under (indicate the name of your employer against the relevant column)	
	(a) Central Government	
	(b) State Government	
	(c) Autonomous Organization	
	(d) Government Undertaking	
	(e) Universities	
	(f) Others	
11	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade	
12	Are you in revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale	
13	Total emoluments per month now drawn	
14	Additional information, if any, which you would like to mention in support of your suitability for the post  (This among other things may provide information which regard to (i) additional academic qualifications (ii)	

	<p>professional training and (iii) work experience over and above prescribed in the vacancy circular/advertisement).</p> <p>(Note-enclose a separate sheet, if the space is insufficient).</p>	
15	<p>Please state whether you are applying for deputation (ISTC)/absorption/re-employment basis</p> <p>(Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government organizations are eligible only for short term contract)</p>	
16	Whether belongs to SC/ST	
17	<p>Remarks</p> <p>(The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards/Scholarship/Officials Appreciation (iii) Affiliation with the professional bodies/ institution/ societies and (iv) any other information.</p> <p>(Note – Enclose a separate sheet if the space is insufficient)</p>	

I have carefully gone through the vacancy circular / advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Signature of the Candidate  
Address  
Contact No

Date:-

Countersigned

(Employer with Seal)



**Certificate to be given by the Head of the Office of the Applicant**

- I. Certified that particulars furnished by Shri/Smt/Km \_\_\_\_\_ have been verified from his/her record and found correct.
- II. No vigilance case is either pending/contemplated against Shri/Smt/Km \_\_\_\_\_. His/her integrity is certified.
- III. No major/minor penalties was imposed on Shri/Smt/Km \_\_\_\_\_ for the last 10 years as per records of the Ministry/Department.

Signature of the Head of Office with Seal