



NATIONAL INVESTIGATION AGENCY
MINISTRY OF HOME AFFAIRS
GOVERNMENT OF INDIA
OPP. CGO COMPLEX LODHI ROAD
NEW DELHI – 110 003
TELE NO. 011-24368800 & FAX 24368801



International Year
of Cooperatives

No E-79/002/Legal-Scientific/Depu/NIA/2025/12770

01/10/2025

To,

1. All Ministries/Departments of Government of India.
2. The Chief Secretaries to the Government of all States/UTs.
3. The Directors General of Police of all States/UTs.
4. The Directors General of BSF, CRPF, CISF, SSB, ITBP, RPF, Assam Rifles.
5. The Director of CBI & IB.
6. The Secretary, R&AW.
7. The Director General Ordnance, Ayudh Bhawan, 10-A, S. K. Bose Road, Kolkata-700001.
8. The Chairman of CBDT and CBIT.
9. The Secretary, DEIT, Electronic Niketan, 6, CGO Complex, Lodhi Road, New Delhi.
10. Ministry of Electronics and Information Technology (Meity).
11. Electronics Corporation of India Limited (ECIL), Broadcast Engineering Consultants India Limited (BECIL), Telecommunications Consultants India Limited (TCIL), Railtel, Innovations for Defence Excellence (iDEX), Defence Research and Development Organization (DRDO).

Subject:-Inviting nomination to fill up the Legal, Ballistic & Cyber Forensic Cadre posts in NIA on deputation (ISTC) basis.

Sir,

Nominations are invited to fill up the following posts on deputation (ISTC) basis in National Investigation Agency :

SNo	Post with pay scale	Vac	Proposed place of posting depending on vacancies**
1.	Additional Legal Advisor Pay Matrix Level-13 (Rs 1,23,100 – 2,15,900/-)	01*	Delhi
2.	Assistant Director (Cyber Forensic) Pay Matrix Level-11 (Rs 67,700 – 2,08,700)	01*	Delhi
3.	Assistant Director (Ballistic) Pay Matrix Level-11 (Rs 67,700 – 2,08,700)	01*	Delhi
4.	Ballistic Examiner Pay Matrix Level-10 (Rs 56,100 – 1,77,500/-)	01*	Delhi

* Subject to variation depending on vacancies.

** Can be posted anywhere in India due to administrative requirement, however choice of posting would be considered in case of vacancy.

2. The eligibility criteria (educational qualification, experience, etc.) are furnished in the enclosed **Annexure-I-A, I-B, I-C & I-D**. The candidates who apply for the post will not be allowed to withdraw their candidature subsequently.

3. It is requested that the above advertisement may kindly be circulated among all Departments/Institutions/Offices under your command & control and also hosted on their websites. The nominations of eligible officials alongwith following documents should reach **in hard copies to the SP (Admin), NIA HQ, Opposite CGO Complex, Lodhi Road, New Delhi-110003 through proper channel within 02 months from the date of publication of this item in 'Employment News'. In meantime, interested officers can sent an advance copy of application at e-mail id spadmin.nia@gov.in or by post at above mentioned address.**

i) Bio-data in prescribed proforma (**Annexure-II**) (available in NIA website www.nia.gov.in/recruitment-notice.htm) duly filled and countersigned by the competent authority.

ii) Photo copies of APAR dossier from the year 2020-21 to 2024-25 duly attested (it may be ensured that the same are attested on each pages with rubber stamp by an officer not below the rank of Under Secretary to the Government of India.)

iii) Vigilance Clearance Certificate and Integrity Certificate issued by the respective department.

iv) The details of major/minor penalties imposed on the official during the last 10 years.

v) Supporting documents for claimed education.

vi) Details of experience should be filled properly in bio-data forms (in column no. 7)

4. Applications received after the last date, or incomplete application, in any respect, or those not accompanied by the documents/ information as per Para 3 above shall not be considered. The Cadre Authorities may ascertain that the particulars sent by the officials are correct as per the records.

5. The eligibility criteria and application form are available on NIA website www.nia.gov.in/recruitment-rules.htm.

Encl:- Annexures I-A to I-D & Annexure-II

Yours sincerely

Signed by Sreejith T

Date: 01-10-2025 17:04:52

Reason: Approved
(Sreejith, IPS)

Superintendent of Police (Admin)
NIA Hqrs, New Delhi

Copy forwarded for information and needful action to :-

- (i) The SP (IT), NIA HQ, New Delhi for uploading the matter on NIA Website.
- (ii) All Branch Offices/ Section and Divisions of NIA-- for information and wide publicity.

Annexure-I – 'A'

ELIGIBILITY CRITERIA FOR THE POST OF ADDITIONAL LEGAL ADVISOR

1	Name of the post	Additional Legal Advisor
2	Nos. of post	1* Post for deputation (ISTC) (*subject to variation depending on vacancies)3.
3	Classification of the post	General Central Service, Group – 'A', Gazetted, Non-Ministerial
4	Scale of pay	Level – 13 (Rs. 1,23,100- 2,15,900) of Pay Matrix
5	DA, HRA, TPT & other allowance	As admissible under the Central Government orders from time to time.
6	Special Security Allowance	20% of basic pay.
7	Eligibility Criteria for deputation(ISTC) to NIA	<p>(A) Officers under the Central Government / State Government / Union Territory / Autonomous Statutory or Organization or Public Sector Undertaking or University or recognized Research Institutions-</p> <ol style="list-style-type: none"> i. Holding analogous posts on regular basis; or ii. With five years' regular service in post in the Pay Level 12 (Rs. 78800-209200) in the Pay Matrix in the parent cadre/ Department or equivalent; <p>b. Possessing the educational qualifications and experience:-</p> <ol style="list-style-type: none"> i. degree in Law of a recognized University; and ii. Twelve years' experience as an advocate in conducting criminal cases or Twelve years' experience in State Judicial Service or in the Legal Department of a State Government or Central Government or Union Territory or Statutory organization or Public Sector Undertaking or University or recognized Research Institution. <p>Note 1: Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed five years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date for receipt of application.</p>
8	Nature of duties	<ul style="list-style-type: none"> • He will work as in-charge of Law Officers and will supervise the function of Law Officers in NIA. • Assist the senior officers on complex legal matters, offer legal opinion. • Any other duties as assigned by the competent authority relating to his work.
9	Deputation (ISTC)	The other terms and conditions of deputation will be government as laid down in the Govt. of India, DoP&T OM No. 6/08/2009-Estt (Pay-II) dated 17.06.2010 as amended from time to time.

Annexure-I – 'B'

ELIGIBILITY CRITERIA FOR THE POST OF ASSISTANT DIRECTOR (CYBER FORENSIC)

1	Name of the post	Assistant Director (Cyber Forensic)
2	Nos. of post	01* Post for deputation (Including Short Term Contract) (*subject to variation depending on vacancies)
3	Classification of the post	General Central Service, Group – 'A', Gazetted, Non-Ministerial
4	Scale of pay	Level-11 (Rs. 67,700-2,08,700/-) of Pay Matrix
5	DA, HRA, TPT & other allowance	As admissible under the Central Government orders from time to time.
6	Special Security Allowance	20% of basic pay.
7	Eligibility Criteria for deputation (ISTC) to NIA	<p>Officers under the Central Government / State Government / Union Territory / Autonomous Statutory or Organization or Public Sector Undertaking or University or recognized Research Institutions-</p> <p>a. (i) Holding analogous posts on regular basis in the parent cadre/department;</p> <p style="text-align: center;">or</p> <p>(ii) With five years service rendered after appointment to the post on a regular basis in the Level-10 (56,100-1,77,500/-) or equivalent in the parent cadre/department;</p> <p style="text-align: center;">and</p> <p>b. Possessing the following educational qualifications and experience :-</p> <p>Essential:</p> <p>1 (i) Master degree in Computer Science / Computer Application / Information Technology / Physics with specialization in Electronics / Cyber Security from a recognized university / Institute;</p> <p style="text-align: center;">or</p> <p>B.E. / B. Tech in Computer Science/ Computer Engineering / Information Technology / Electronics & Communication Engineering & Electricals Engineering from a recognized university / institute.</p> <p>(ii) 5 years work experience of analytical methods / research in the field of analysis of Digital Data from Central / State Govts. / UTs /Public Sector Undertakings / Semi Govt. / Autonomous</p>

		<p>organizations / Govt. recognized Universities / Institutions.</p> <p style="text-align: center;">or</p> <p>2 (i) M.E./M.Tech in Computer Engineering / Information Technology / Electronics & Communication Engineering / Electronics & Electricals Engineering from a recognized university / institute.</p> <p>2 (ii) 3 years work experience of analytical methods / research in the field of analysis of Digital Data from Central / State Govts. / UTs / Public Sector Undertakings / Semi- Govt. / Autonomous Organizations / Govt. recognized Universities / Institutions.</p> <p>Note: The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion. Period of deputation (ISTC) including period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other Organization / Department of the Central Government shall ordinarily not exceed three years. The Maximum age-limit for appointment by deputation (ISTC) shall be not exceeding 56 years as on the closing date of the receipt of applications.</p>
8	Nature of duties	<ul style="list-style-type: none"> • He will supervise the function of Cyber Forensic Experts works. • He will assist the CIO/IO/AIO and investigation team on Cyber Forensic matters/investigation in identifying, search, collection of the computers & other digital media, retrieve the data from digital storage media & other storage media, analyse the collected and retrieved material and provide to investigation unit. • Any other duties as assigned by the competent authority relating to his work.
9	Deputation (ISTC)	The other terms and conditions of deputation will be government as laid down in the Govt. of India, DoP&T OM No. 6/08/2009-Estt (Pay-II) dated 17.06.2010 as amended from time to time.

Annexure-I – 'C'

**ELIGIBILITY CRITERIA FOR THE POST OF ASSISTANT DIRECTOR
(BALLISTIC)**

1	Name of the post	Assistant Director (Ballistic)
2	Nos. of post	01* Post on deputation (ISTC) basis (*subject to variation depending on vacancies)
3	Classification of the post	General Central Service, Group – 'A', Gazetted, Non-Ministerial
4	Scale of pay	Level - 11 (Rs 67,700 – 2,08,700) of Pay Matrix
5	DA, HRA, TPT & other allowance	As admissible under the Central Government orders from time to time.
6	Special Security Allowance	20% of basic pay.
7	Eligibility Criteria for deputation (ISTC) to NIA	<p>Officers under the Central or State Governments or UTs or Autonomous or Statutory organization or Public Sector Under taking or University or recognized Research Institution:-</p> <p>(a) (i) Holding analogous posts on regular basis in the parent cadre / department;</p> <p style="text-align: center;">or</p> <p>(ii) With five years' service in the grade rendered after appointment thereto on a regular basis in Pay Level-10 in the Pay Matrix in the parent cadre / department or equivalent;</p> <p style="text-align: center;">and</p> <p>(b) <u>Education qualification</u> –Master Degree in Physics or Mathematics or Applied Mathematics or Forensic Science with Physic or Mathematics as one of the subjects during all the three years of Bachelor of Science from a recognized University or Institute.</p> <p>(C) <u>Experiences</u>– 04 years experience of analytical methods and research therein in the relevant field from a government recognized organization or institution.</p> <p>Note-1: The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Period of deputation (ISTC) including period of deputation (ISTC) in another ex-cadre post held immediately preceding</p>

		this appointment in the same or some other organisation or department of the Central Government shall ordinarily not to exceed three years. The maximum age limit for appointment by deputation (ISTC) shall not be exceeding fifty six years as on the closing date of receipt of applications.
8	Nature of duties	<ul style="list-style-type: none"> • Supervise the function of Ballistic Experts. • Assist the CIO/IO/AIO on Ballistic matters/investigation in identifying, search, collection of the Arms and explosive. • Any other duties as assigned by the competent authority relating to his work.
9	Deputation (ISTC)	The other terms and conditions of deputation will be government as laid down in the Govt. of India, DoP&T OM No. 6/08/2009-Estt (Pay-II) dated 17.06.2010 as amended from time to time.

Annexure-I – 'D'

ELIGIBILITY CRITERIA FOR THE POST OF BALLISTIC EXAMINER

1	Name of the post	Ballistic Examiner
2	Nos. of post	01* Post on deputation (ISTC) basis (*subject to variation depending on vacancies)
3	Classification of the post	General Central Service, Group – 'A', Gazetted, Non-Ministerial
4	Scale of pay	Level - 10 (Rs 56,100 – 1,77,500) of Pay Matrix
5	DA, HRA, TPT & other allowance	As admissible under the Central Government orders from time to time.
6	Special Security Allowance	20% of basic pay.
7	Eligibility Criteria for deputation (ISTC) to NIA	<p>Officers under the Central or State Governments or UTs or Autonomous or Statutory organization or Public Sector Under taking or University or recognized Research Institutions :-</p> <p>(a) (i) Holding analogous posts on regular basis in the parent cadre / department; or</p> <p>(ii) With two years service in the grade rendered after appointment thereto on a regular basis in Pay Level-9 in the Pay Matrix in the parent cadre / department or equivalent;</p> <p>iii. With four years service in the grade rendered after appointment thereto on a regular basis in Pay Level-8 in the Pay Matrix in the parent cadre / department or equivalent;</p> <p>iv. With five years' service in the grade rendered after appointment thereto on a regular basis in Pay Level-7 in the Pay Matrix in the parent cadre/ department or equivalent;</p> <p style="text-align: center;">and</p> <p>(b) Possessing the following Education qualifications and experience –</p> <p>(i) Master Degree in Physics or Mathematics or Applied Mathematics or Forensic Science with Physic or Mathematics as one of the subjects during all the three years of Bachelor of Science from a recognized University or Institute; and</p> <p>(ii) 03 years experience of analytical methods and research therein in the relevant field from a government recognized organization or institution.</p>

		<p>Note-1: The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion. Period of deputation (ISTC) including period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not to exceed three years. The maximum age limit for appointment by deputation (ISTC) shall not be exceeding fifty six years as on the closing date of receipt of applications.</p>
8	Nature of duties	<ul style="list-style-type: none"> • He will supervise the function of Senior Scientific Assistant (Ballistic) work. • He will assist the CIO/IO/AIO and investigation team on Arms and Ammunition matters/investigation in identifying, search, seizure of Arms and Ammunition. • Any other duties as assigned by the competent authority relating to his work.
9	Deputation (ISTC)	The other terms and conditions of deputation will be government as laid down in the Govt. of India, DoP&T OM No. 6/08/2009-Estt (Pay-II) dated 17.06.2010 as amended from time to time.

BIO-DATA/CURRICULUM VITAE PROFORMA
{DOP&T OM NO. AB.14017/28/2014-Est. (RR) dated 02.07.15}
Post applied for

1. Name and Address (in Block Letters)	
2. Date of birth (in Christian era)	
3. i) Date of entry into service	
ii) Date of retirement under Central/State Government Rules	
4. Educational Qualifications	
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
Qualifications/Experience required as mentioned in the advertisement/vacancy circular	Qualifications/experience possessed by the officer
Essential	Essential
A) Qualification	A)
B) Experience	B)
Desirable	Desirable
A) Qualification	A)
B) Experience	B)
<p>5.1 Note: This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/Department/Office at the time of issue of Circular and issue of Advertisement in the Employment News.</p> <p>5.2 In the case of Degree and Post Graduate Qualifications Elective/main subjects and subsidiary subjects may be indicated by the candidate.</p>	
6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.	
<p>6.1 Note: Borrowing Departments are to provide their specific comments/views confirming the relevant Essential Qualification/Work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.</p>	

7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/Pay scale of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for

***Important:** Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the candidate may be indicated as below;

Office/Institution	Pay, Pay Band, and Grade Pay drawn under ACP/MACP Scheme	From	To

8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent			
9. In case the present employment is held on deputation/contract basis, please state-			
a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/organization to which the applicant belongs	d) Name of the post and pay of the post held in substantive capacity in the parent organisation
9.1 Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/Department along with Cadre Clearance, Vigilance			

Clearance and Integrity certificate.		
9.2 Note: Information under column 9(c) and (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organisation but still maintaining a lien in his parent cadre/organisation		
10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details		
11. Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column) a) Central Government b) State Government c) Autonomous Organisation d) Government Undertaking e) Universities f) Others		
12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade		
13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale		
14. Total emoluments per month now drawn		
Basic Pay in the PB	Grade Pay	Total Emoluments
15. In case the applicant belongs to an Organisation which is not following the Central Government Pay-scales, the latest salary slip issued by the Organisation showing the following details may be enclosed.		
Basic Pay with Scale of Pay and rate of increment	Dearness Pay/interim relief/ other allowances etc., (with break-up details)	Total Emoluments
16.A Additional Information , if any, relevant to the post you applied for in support of your suitability for the post. This among other things may provide information with regard to (i) Additional academic qualifications (ii) Professional training & (iii) Work experience over and above prescribed in the		

<p style="text-align: center;">Vacancy Circular/Advertisement)</p> <p>(Note: Enclose a separate sheet, if the space is insufficient)</p>	
<p>16.B Achievements:</p> <p>The candidates are requested to indicate information with regard to;</p> <ul style="list-style-type: none"> (i) Research publications and reports and special projects. (ii) Awards/Scholarships/Official Appreciation (iii) Affiliation with the professional bodies/institutions/societies and; (iv) Patents registered in own name or achieved for the organization (v) Any research/innovative measure involving official recognition (vi) Any other information <p>(Note: Enclose a separate sheet, if the space is insufficient)</p>	
<p>17. Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment Basis.</p> <p>#(Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organisations are eligible only for Short Term Contract)</p> <p># (The option of 'STC'/ 'Absorption'/ 'Re-employment' are available only if the vacancy circular specially mentioned recruitment by "STC"or "Absorption" or "Re-employment").</p>	
<p>18. Whether belongs to SC/ST</p>	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

(Signature of the candidate)

Address: _____

Date: _____

Contact No. _____

Certification by the Employer/Cadre Controlling Authority

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy circular. **If selected, he/she will be relieved immediately.**

2. Also certified that;

- i) There is no vigilance or disciplinary case pending/contemplated against Shri/Smt.
- ii) His/ Her integrity is certified.
- iii) His/ Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- iv) No major/minor penalty has been imposed on him/her during the last 10 years Or A list of major/minor penalties imposed on him/her during the last 10 years is enclosed. (as the case may be)

Countersigned

**(Employer/Cadre Controlling Authority with
Seal)**