

MS E-8/11/2015 MW/NIA/Hood
National Investigation Agency
Ministry of Home Affairs
Government of India
7th Floor, NDCC-II Building
Jai Singh Road, New Delhi-01

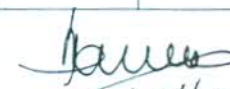
Dated, the 30th August, 2016.

TENDER NOTICE

The Director General, National Investigation Agency, Govt. of India, Ministry of Home Affairs, 6th & 7th Floor, NDCC-II, Palika Kendra, Jaisingh Road, New Delhi invites sealed quotations from reputed contractors for execution of civil and electrical works in the 02 server rooms of NIA Hqrs in 6th and 7th floor NDCC-II Building, Jai Singh Road, New Delhi.

2. The details/specification of proposed work to be executed are as under:

Sr. No.	Description	Unit	7 th Floor Qty	6 th Floor Qty	Total Qty
1	Dismantling Existing false ceiling & Disposal of malva.	Sqft	170	180	350
2	dismantling, Removing, Existing, Electrical DB, Wiring.	Job	1	01	02
3	Removing & Shifting of ductable A/C.	Nos	02	02	04
4	Providing & Fixing of gypsum false ceiling	Sqft	90	65	155
5	Providing & Fixing of grid false ceiling.	Sqft	98	100	198
6	Providing & Fixing of false flooring.	Sqft	68	55	123
7	Providing & Fixing of commercial board.	Sqft	45	50	95
8	Providing & Fixing of wooden storage with laminate finish.	Sqft	52.92	54.10	107.02
9	Providing & Fixing of doors seal.	Rft	33.5	19.5	53
10	Painting with plastic emulsion.	Sqft	430	510	940
11	Providing & Fixing of 5/16 AMP UPS Point.	Nos	35	38	73
12	Providing & Fixing of ceiling light point.	Nos	13	13	26
13	Providing & Fixing of LED light 16 Watts.	Nos	06	06	12


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14	Providing & Fixing of LED light 3 Watts.	os	02	02	04
15	Providing & fixing of ventilator fan.	Nos	02	02	04
16	Fixing of air cutter.	Nos	01	01	02
17	Dressing of data, voice EPBAX wiring	Job	01	01	02
18	Removing split A/C	Nos	NIL	01	01
19	Fixing of split A/C	Nos	NIL	01	01
20	Gas charging in split A/C	Nos	NIL	01	01
21	Providing & laying of copper pipe for split A/C	Mtr	NIL	10	10
22	Providing & laying of drain pipe for split A/C	Mtr	NIL	08	08
23	Providing & Laying of 3core 2.5mm cable	Mtr	NIL	10	10

3. The tender in the format at Annexure "A" (Technical Bid) and "B"(Financial Bid) along with the relevant details / supporting documents, Tender fee of Rs. 500/- (Rupees five hundred) and earnest money of Rs.15,000/- (Rupees fifteen thousand)) in the form of demand draft/banker's cheque from any commercial bank payable in favour of the Pay and Accounts Officer, NIA (MHA), New Delhi on or before 1400 hrs on 20.09.2016 separately in two different sealed envelopes with the words 'Technical Bid' or 'Financial Bid' clearly written on the cover. The sealed tenders may be sent by registered post or courier so as to reach this office latest by 1400 hours on 20.09.2016. The earnest money will be returned to unsuccessful bidder/ tenderers after completion of tender formalities. The tenders will be opened by a Committee of Officers on the same day i.e. on 20.09.2016 at 1600 hrs. If the tender is sent by post/courier, it should be ensured that the cover should be intact at the time of reaching this office. The Department will not be responsible for the delay on account of postal/courier services. These envelopes shall be superscribed "FINANCIAL BID" and "TECHNICAL BID" separately and put inside a bigger sealed envelope.

4. TERMS & CONDITIONS


- i) Tenders received without prescribed Earnest Money Deposit (EMD) and Tender fee shall be rejected. 'Technical bid' & 'Financial bid' shall be sealed in separate envelopes with clearly written on it.
- ii) A demand draft/BC of Rs.15,000 (Rupees fifteen thousand) only is required to be deposited as an Earnest Money in favour of the Pay and Accounts Officer, NIA (MHA), New Delhi along with tender documents. The Earnest Money deposit of the successful tenderer shall be liable to be forfeited if he does not fulfill any of the following conditions:-

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- I. An agreement is signed by him within 15 (fifteen) days of the receipt of the letter awarding the contract.
- II. The said work shall commence within 7 (seven) days of the receipt of the letter awarding the contract.
- iii) Tender fee of Rs. 500/- in favour of the Pay and Accounts Officer, NIA (MHA), New Delhi
- iv) Late tenders will not be considered.
- v) NIA reserves the right to accept or reject any or all the offers either fully or partly without assigning any reason and is not bound to accept the highest charges offered. Due weightage shall be given to several factors besides the commercial bid.
- vi) The Contractor will ensure that his/her workers do not loiter around in the campus. In case of any loss to NIA caused by the workers of the Contractor, the Contractor will be responsible for any such incident.
- vii) The Contractor will ensure uses of standard materials in the aforesaid work.
- viii) NIA will deduct Income Tax at source under section 194-C of the Income tax Act, 1961 from the bills of the Contractor.
- ix) In the event of unsatisfactory services rendered by the Contractor, the contract may be cancelled by the NIA by giving one month's notice.
- x) Dispute if any, arises out of the contract shall be settled by mutual discussion or arbitration by sole arbitrator to be appointed by DG, NIA at New Delhi as per the provisions of the Indian Arbitration and Conciliation Act, 1996 and the rules framed there under. All legal disputes shall be subject to jurisdiction of Delhi High Court only.
- xi) The Contractor shall submit duly signed undertaking as enclosed with the tender document.
- xii) The Contractor must quote their rate for aforesaid work. The amount quoted shall not vary during the entire period of contract.
- xiii) **The successful tenderer will have to deposit a performance Security Deposit 8% (eight percent) of total tender value** in the form of FDR/BG/TD made in favour of the Pay and Accounts Officer, NIA (MHA), New Delhi which should remain valid for a period of sixty days beyond the date of completion of all contractual obligations. Security money shall be forfeited in case of the following:

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- a) If the tenderer withdraws or amends its tender or increase its rates after opening of the tender but before the validity of the quotation expires.
 - b) On refusal to enter into contract after award of contract.
- xiv) No interest is payable on the Performance Security Deposit.
- xv) The work of the contractor can be inspected by an officer of this office at any time to check the quality of materials etc.
- xvi) The contractor will submit Income Tax certificate for the last two years along with a copy of PAN.
- xvii) The tender details are also available on www.nia.gov.in


(N N D Dubey, KC)
DIG (Adm)
National Investigation Agency
New Delhi

UNDERTAKING

I, Shri. _____ hereby solemnly agree to abide by the terms and conditions. Any break of the clause/clauses will render my contract null and void. I have understood completely about this tender document and the terms and conditions therein. I agree to undertake the wooden/timer work including fitting of doors etc as specified in the tender. I have also understood that I have to maintain standard quality of materials.

Dated

Signature of the Contractor

NATIONAL INVESTIGATION AGENCY, NEW DELHI

**Name of Work: Execution of civil and electrical works in the 02 server
rooms of NIA Hqrs**

TECHNICAL BID

(Technical Bid should be kept in separate sealed cover super scribing
"Technical Bid" on it).

S.No.	Description	To be filled by the Bidder
1	Name and address of the Tenderer	
2	Details of EMD enclosed with the technical bid	
3.	Details of Income Tax Certificate/PAN	
4.	Years of Experience	

Signature of the Tenderer

Distribution:-

1. M/s S S Woodwork
C-21/4-A, 2nd Floor,
Okhlavihar, Jamina Nagar,
New Delhi-110025 (Mob:8130947754)
2. M/s Super Touch Interior
C-148/7 Abdul Fazal Enclave
Shaheen Bagh, Jamina Nagar
Okhla, New Delhi (Mob:9899018371)
3. M/s S.S. Enterprises,
Indira Vihar, Khoda Colony,
Ghaziabad (UP).(Mob:9873422344)
4. M/s Creative Interiors,
A 71 Abul Fazal Enclave
Near Police Station
Jamia Nagar,
New Delhi-25
Mob-9810782826.
5. Notice Board. ☒ NIA Website.