



NATIONAL INVESTIGATION AGENCY
Ministry of Home Affairs, Govt. of India
Branch Office, Lucknow
Sector 7/26, Gomtinagar Extension,
Lucknow (UP) - 226002
Tel:0522-2974725, Fax: 0522-2974726

No. Estt-1/167/EIE/NIA/LKW/2024/2277

Dated, the 11th Nov., 2024

CIRCULAR

Sub: Engagement of retired Police Officers as Consultant in NIA-Reg.

National investigation Agency (NIA Branch Office Lucknow invites application from retired Police Officers/officials of Central and State Government for “*Walk-in-Interview*” for engagement as Investigation Expert (Consultant). The details/eligibility of engagement are as under:-

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| 1. | Designation | Investigation Expert (Consultant) |
| 2. | Tentative Number of Engagement | 02 (Two) |
| 3. | Period of Engagement | 01 year with provision of extension maximum up to 05 years or the age of 65 years, whichever is earlier. |
| 4. | Place of posting | NIA, Branch Office, Lucknow. |
| 5. | Remuneration per month | As per MHA OM dated: 09.12.2020 remuneration will be fixed by deducting their basic pension from the last pay drawn at the time of retirement (Last pay Drawn - Basic Pension=Remuneration). |
| 6. | Eligibility | Retired Inspector, Dy.SP and SP or equivalent level officers of Central Police Organization i.e. CBI, NCB, IB, Cabinet Secretariat, NTRO, Customs, Income Tax, DRI etc. and State Police. |
| 7. | Age Limit | Below 65 years |
| 8. | Education qualification | Graduation |
| 9. | Experience | Maximum 10 years' experience in handling of Criminal Investigation Cases or Intelligence Work or Counter Terrorism. |
| 10. | Nature of duties | <ul style="list-style-type: none">➤ To give consultancy and support on improving investigative skills for ensuring quality investigation.➤ To consultancy and support for improving skills on legal appreciation of evidence gathered during investigation. |

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| | | <ul style="list-style-type: none"> ➤ To consult on techniques of collection of intelligence. ➤ To give consultancy and support on new case law/legal changes/judgement of court of records having effect on investigation and advice regarding the same. ➤ To give consultancy and support on improving the skills of investigation on court related matters and procedures. ➤ To give consultancy and support on improving drafting skills of legal documents. ➤ To give consultancy and support on management of criminal cases and case records. ➤ To give consultancy and support on improving investigation skill of financial transaction and laundering of money. ➤ To give consultancy and support on improving investigation skill with latest technical tools available. ➤ To give consultancy and support on improving skills on CDR, IPDR, analysis and advice regarding new technological advancement for its analysis. ➤ Any other task assigned. |
| 11. | Office Timing and working day | <p>The consultant would follow working office hours from 09:30 AM to 06:00 PM including half an hour lunch break in between or as may be directed by the Controlling Officer, during normal working hours.</p> <p>The consultant would usually have to attend office from Monday to Friday but if required, he/she may be called for duty as per requirement on any day such as Saturday, Sunday, Holiday including Gazetted Holiday or beyond working hour without any extra remuneration/allowance.</p> |
| 12. | Leave | <p>The consultant will be eligible for 1.5 days leave for each completed calendar month of service. Accumulation of leave beyond a calendar year will not be allowed.</p> <p>Except the above leave, no any kind of other leave will be admissible. No remuneration for the period of absence in excess of the admissible leave will be paid to consultant.</p> <p>The Consultant shall not claim of leave as a matter of right.</p> |
| 13. | Assignment(s) other than NIA during the period of contract | <p>The Consultant shall not take up any other assignment of any nature during period of engagement in NIA that harms the interest of NIA.</p> |

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| 14. | Conduct & Integrity | <p>The engagement shall be abide by the Rules and Provisions contained under the Central Civil Services (Conduct) Rules, 1964 and maintain discipline and absolute integrity in his/her conduct during the period of his/her engagement in NIA.</p> <p>The Consultant should maintain confidential / absolute secrecy of the work carried out by him/her. The Consultant shall be bound to hand-over the entire set of records of assignment to NIA before the expiry of the contract period and before the final payment is released by NIA.</p> <p>Consultant shall sing an agreement of confidentiality a clause on Ethics and Integrity.</p> |
| 15. | Termination of Engagement | <p>The engagement shall automatically stand terminate at the end of the engaged period unless extended by NIA, on Mutual consensus by both the parties i.e. Consultant & NIA.</p> <p>The contract may be terminated by giving fifteen days' notice by either side. In the event of pre-mature termination of contract without advance notice of 15 days an amount or remuneration equivalent to 15 days of Consultant's remuneration shall have to be given by NIA or to NIA by the Consultant as the case may be. In the event of termination the agreement, the remuneration will be paid on Pro-rata basis as per attendance during the notice month.</p> <p>Brief ground of Pre-mature termination of contract of Consultancy service is as under:-</p> <ul style="list-style-type: none"> (a) The Consultant is unable to address the assigned works: (b) Quality of the assignment works is not to be satisfaction of NIA. (c) The Consultant fails in timely achievement of the target as finally decided by NIA. (d) The Consultant is found lacking in honesty and integrity. (e) If any declaration/ information furnished by wilfully suppressed any material fact(s), he/she will be liable for termination of contract including any administrative and / or legal action, as NIA may be deem fit. (f) The termination of contract must be got approved be the Competent Authority of NIA after obtaining proper "No Objection" and "No Dues" Certificate from all officer concerned of NIA. (g) The termination will be without prejudice to either party's rights accrued before termination. |

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| 16. | How to apply | All the interested applicants may appear for “ <i>Walk-In-Interview</i> ” in NIA, Branch Office : Lucknow, Sector 7/26, Gomtinagar Extension, Lucknow on 10/12/2024 at 1100 Hrs. along with filled up proforma (available with this advertisement as Annexure-I) and its supporting documents i.e. proof of retirement, educational certificate, work experience etc. |
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2 The above said engagement is purely on temporary and on contract basis. NIA has right to accept or reject in part or in fully any or all response with assigning any reasons whatsoever.

3 Application proforma for engagement in NIA as Investigation Expert (Consultant) on contract basis is attached as Annexure-I.

(Sujata Singh, IPS) 11/11/24

Superintendent of Police

(Sujata Singh, IPS)
NIA Branch Office Lucknow.
Superintendent of Police
National Investigation Agency
Ministry of Home Affairs
Lucknow (U.P.)

Distribution:-

1. The DGP, UP with request to kindly give wide publicity to circular among the concerned, please.
2. IT Division of NIA Hqrs. for uploading the same on NIA website and CPP Portal.

Annexure-I**Application for engagement in NIA on contractual basis as Investigation Expert
(Consultant)**

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| (i) | Name in full (Block Letters) | | | | |
| (ii) | Father's / Husband's Name | | | | |
| (iii) | Date of Birth | | | | |
| (iv) | Date of Superannuation from Govt. Service | | | | |
| (v) | Educational Qualifications | | | | |
| (vi) | Complete Residential Address | | | | |
| (vii) | Telephone / Mobile No. | | | | |
| (viii) | E-mail ID | | | | |
| (ix) | Position held since entry into service | | | | |
| (x) | Last pay drawn (Copies of LPC and PPO) | | | | |
| (xi) | Pension drawn | | | | |
| (xii) | Organization where served and designation | Rank | From | To | Nature of work performed |
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| (xiii) | Additional relevant information, if any, in support of your suitability for the said engagement. Attach a separate sheet, if necessary | | | | |

Declaration

I, solemnly declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect / incomplete or ineligibility being detected at any time before or after selection / interview, my candidate is liable to be rejected and I shall be bound by the decision of NIA. I have read the guidelines and ready to accept all the terms and conditions for engagement.

Place:

Date: