

NATIONAL INVESTIGATION AGENCY

Ministry of Home Affairs

H.No.28/443, Girinagar,

Kadavanthara, Kochi, Kerala – 682 020

No.E1/Proc Corres/CCTV/NIA/Kochi/2016/ 604

Dated : 24/08/2016

TENDER NOTICE

The Superintendent of Police, National Investigation Agency, Govt. of India, Ministry of Home Affairs, 28/443, Girinagar, Kadavanthara, Kochi, Kerala – 682 020 invites sealed quotations from OEMs (Original Equipment Manufacturers) or OEM authorized distributors for procurement of following equipments for NIA Branch Office (The detailed specifications of the items are attached as Annexure 1). The approximate cost of the items comes to Rs.3 lakhs.

Sl. No.	Particulars	Qty
1.	High Definition HDCVI weather and tamper proof IR night vision Varifocal Bullet Camera – 2 MP	03
2.	High Definition HDCVI Intelligent PTZ Speed Dome Camera: 2 MP	01
3.	High Definition HDCVI Digital Video Recorder - 16 Channel - 2MP	01
4.	Hard Disc- 4 TB	01
5.	DC Power Supply & Cable connectors	04
6.	Cables- Universal - CCTV Cable	550
7.	Cabling Charges	550

2. The Tender Document can also be downloaded from the NIA website <http://www.nia.gov.in>. In this case, the Bid (Technical) should be accompanied by a Demand Draft of Rs.500/- (Rupees five hundred only) which is non-refundable drawn on any Nationalised Bank in favour of "Superintendent of Police, National Investigation Agency, payable at Ernakulam, Kochi.

3. Sealed quotations, duly super-scribed "Quotation for CCTV systems" and addressed to the undersigned, may be deposited in the Tender Box kept at Main Reception, National Investigation Agency, 28/443, Girinagar, Kadavanthara, Kochi, Kerala – 682 020 not later than 14:00 Hrs. on **20/09/2016**. The quotations may also be sent by post so as to reach the undersigned by due date and time. Quotations received after stipulated date/time shall not be entertained.


Superintendent of Police
NIA Branch Office, Kochi.

Encl. : Tender Document

Distribution

1.	IT Division, NIA HQrs	---	With a request that it may be posted in the web site of the NIA and remove the same from the site for the month of October, 2016.
2.	Website- NIA www.nia.gov.in		
3.	Notice Board, NIA B.O. Kochi		

NATIONAL INVESTIGATION AGENCY
Ministry of Home Affairs
H.No.28/443, Girinagar,
Kadavanthara, Kochi, Kerala – 682 020

Dated : 24/08/2016

DETAILED INFORMATION / TERMS & CONDITIONS IN CONNECTION
WITH THE TENDER FOR SUPPLY OF CCTV SYSTEMS

Sealed Bids are invited by the National Investigation Agency, for supply of CCTV systems (as per specifications mentioned in Annexure 1). The time schedule is as under :-

Closing Date & Time for Receipt of Tender :	20/09/2016 (14:00 Hrs.)
Place for Submitting of Tender :	Tender Box kept at Main Reception, National Investigation Agency, 28/443, Girinagar, Kadavanthara, Kochi, Kerala – 682 020
Tender Opening (Technical Bid) Date & Time :	20/09/2016 at 16:00 Hrs.
Place of Tender Opening :	Conference Hall, National Investigation Agency, 28/443, Girinagar, Kadavanthara, Kochi, Kerala – 682 020

The Technical Bid should be accompanied by a Demand Draft of Rs.500/- (Non – Refundable) on account of tender fee drawn in favour of SP, NIA BO Kochi payable at Ernakulam.

This Tender Document may also be downloaded from the NIA website <http://www.nia.gov.in>.

2. **SUBMISSION OF BIDS** :- The Bid, in the prescribed format in a sealed cover, duly superscribed “Quotation for CCTV systems” and addressed to the Superintendent of Police, National Investigation Agency, 28/443, Girinagar, Kadavanthara, Kochi, Kerala – 682 020 should be sent by Registered Post or deposited in the Tender Box kept at Main Reception Gate, 28/443, Girinagar, Kadavanthara, Kochi, Kerala – 682 020, not later than 14:00 Hrs on 20/09/2016, containing two separate sealed covers – One containing “TECHNICAL BID” and another containing “FINANCIAL BID”.

Cond...P/2...

2.1 **TECHNICAL BID** :- First sealed cover superscribed as “TECHNICAL BID for “CCTV systems” should contain following documents :-

- a) VAT / Sales Tax Registration Certificate along with TIN Number.
- b) Earnest Money Deposit for Rs.15,000/- (Rupees fifteen thousand only) as per clause no.4 of the Tender Enquiry Document.
- c) Tender Fee, in the prescribed form, in case of the Tender Document is downloaded from website.
- d) Original Copy of authorization from manufacturer for supply and warranty support in case the firm is not an Original Equipment Manufacturer (OEM) of the items **(as per Annexure -2)**.
- e) Copies of Income Tax Return filed for the last three financial years.
- f) Copies of audited account statement of balance sheets and Profit & Loss account for last three financial years.
- g) Bidders should not have been blacklisted by Departments/Ministries of the Govt of India. Letter should be submitted as per **Annexure-3**.

2.2 **FINANCIAL BID** :-

Second sealed cover superscribed as “**Financial Bid**” should contain price schedule, duly signed and stamped on each page, in the prescribed format. Unstamped and / or unsigned Bids will not be entertained. The price bid should be in the same format as per Annexure – A (**Without VAT**) and the percentage of VAT to be mentioned separately against the quoted price. The rates are also to be inclusive of all i.e., cost of item, delivery charges and all other taxes except VAT.

- 2.3 The bidders should quote their unconditional rates, strictly as per the tender format. Cutting / overwriting, if any, should be countersigned.
- 2.4 The tenderer has to quote the rates of each of the items mentioned in Annexure – A otherwise, the Financial Bid would not be considered by the department.

3. **OPENING OF THE BIDS**

- 3.1 The Technical Bids will be opened on the date indicated at para – 1 above at 16:00 hrs on 20/09/2016 at Conference Hall, 28/443, Girinagar, Kadavanthara, Kochi, Kerala – 682 020 in the presence of the bidders or their representatives who may like to be present.
- 3.2 Financial Bids of the eligible bidders who are technically qualified will be opened on a later date. The date, time and venue for opening of financial bids will be informed later.
- 3.3 Late Bids: Bids received after the specified date and time, as indicated in para – 1 above, will not be considered.
- 3.4 The technical bids will be evaluated by a duly constituted Tender Process Committee.

4. **EARNEST MONEY DEPOSIT (EMD) / BID SECURITY**

- 4.1 EMD of Rs.15,000/- (Rupees fifteen thousand only) in the form of demand draft/banker's cheque from any commercial bank payable in favour of the SP, NIA Branch Office, Kochi must accompany the Technical Bid. The Bidder may write the tender No., name and address of the bidder on the reverse of EMD Draft/Banker Cheque. The Tenders received without EMD / Bid Security will be summarily rejected.
- 4.2 The firms registered with DGS&D/National Small Industries Corporation (NSIC) /Ministry of Home Affairs are exempted from depositing bid security. However, they have to enclose valid registration certificate (s) with their tender in a sealed envelope superscribed "BID SECURITY DEPOSIT".
- 4.3 EMD of all the unsuccessful bidders will be returned to them within one month after finalisation of the contract. EMD of the successful bidders will be returned only after receipt of the Performance Security. In case of successful tenderers, the Bid Security may be adjusted towards the Performance Security Deposit to be payable, on request.
- 4.4 The amount of BG or amount remitted towards Bid Security is liable to be forfeited if the tenderer resigns from the offer after submission of the tender or after the acceptance of the offer by the department or fails to sign the contract or to remit the Performance Security Deposit.
- 4.5 No interest will be paid by the department on the BID / Performance Security deposited /remitted.
- 4.6 The EMD may be forfeited, if a Bidder withdraw his bid during the period of bid validity, specified by the Bidder in the Bid and/or on submission of false documents/under taking.
- 4.7 The submission of EMD is compulsory for all the bidders and no exemption will be granted for submission of EMD in any case.

5. **PERFORMANCE SECURITY**

- 5.1 The successful bidder will have to furnish Performance Security of Rs.18,000/- (Rupees eighteen thousand only) in the form of F.D.R. from any of the commercial bank, in the name of the firm / agency, but hypothecated in the name of the SP, NIA Branch Office, Kochi or in the form of Bank Guarantee, from any of the commercial bank, in favour of the SP, NIA Branch Office, Kochi within 15 working days of the award of the contract.
- 5.2 Performance Security should remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the supplier including warranty obligations.
- 5.3 Performance Security will be forfeited if the firm fails to perform any of the terms or conditions of the contract.

- 5.4 In case, the firm fails to supply any of the items within specified delivery period, the materials will be procured from open market and the difference of cost, if any, will be recovered from Security Money or from pending bill of defaulting firm or from both in case the recoverable amount exceeds the amount of Performance Security.

6. **Period of Validity of Tender**

The tender will remain valid for one year. A tender for a shorter period shall be rejected by the department, being non-responsive. The rate quoted excluding VAT should remain same during the entire contract period.

7. **LIQUIDATED DAMAGES**

The date of delivery and quality of equipments stipulated in the acceptance of tenders should be deemed to be essence of the contract and delivery must be completed not later than the dates specified therein. Extension will not be given except in exceptional circumstances. Should, however, deliveries made after expiry of the contracted delivery period, without prior concurrence of the department and be accepted by the consignee, such delivery will not deprive the department of its right to levy a penalty @ 0.5% per week or part thereof, on the total value of the late delivered quantity for the period by which it exceeds the stipulated 15 (fifteen) working days time period, from the date of issue of each supply order, subject to a maximum of 5%. In the event of delay of more than 6 weeks, purchaser will have the right of revoking purchase order and forfeiting the Security Deposit.

8. **PAYMENT TERMS**

The payment will be made after successful delivery and installation of all the equipment to the consignee(s) on production of following documents:-

- 8.1 Receipt from the concerned officer in the location for having received the material with quantity of each item.
- 8.2 Bills in triplicate should be sent later and the payment shall be released only after it is ensured that the items / quality of the items supplied are to the entire satisfaction of the department. If any item is found to be defective, or not of the desired quality etc., the same shall be replaced by the firm(s) immediately for which no extra payment shall be made.
9. In case the bidders/successful bidder(s) are found in breach of any condition(s) at any stage of the tender, legal action as per rules/laws shall be initiated against the agency concerned. In that case, Earnest Money/Performance Security Money, deposited shall be forfeited after giving proper opportunity through show cause notice.
10. The Tender Processing Committee, in order to satisfy itself, may conduct a spot enquiry to verify soundness, capability and viability with regard to capacity to execute the orders placed on the firms(s) and also may check the godowns of the firm(s).

11. Due to criticality of the requirement, this office may, if it feels necessary, split any / all the supply orders to more than one firm at the rate quoted by L-1 firm. A committee will consider the option for splitting the supply to more than one firm after assessing the bids. In case the supply is split among two firms, the ratio will be 60% from L-1 and 40% from the other sequential firm (L/2, L/3, L/4 etc.). The splitting of the supply order at 60% and 40% may be quantity- wise, item-wise or amount-wise. However the department reserves the right to alter this ratio if it is found that there is a deficiency in the service provided by either vendor.
12. The SP, NIA Kochi reserves the right to accept or reject any or all the tenders in part or in full, without assigning any reason thereof and NIA is not bound to accept the lowest or any tender.
13. The department reserves the right to relax / amend / withdraw any of the terms and conditions contained in the Tender Documents without assigning any reason thereof. Any inquiry after submission of the quotation will not be entertained.
14. **OTHER TERMS AND CONDITIONS :-**
 - 14.1 The owner / manager of the firm should be available on his / her own direct telephone (office as well as residence) and also on mobile phone so as to call in emergent case. The mobile number should also be given.
 - 14.2 No advance payment will be made in any case.
 - 14.3 Income Tax : Deductable at source from supplier's bill, as applicable.
 - 14.4 The firm must have an annual turnover of at least **Rupees Fifteen lacs** each for the last three years. The firm must attach audited balance sheet of last three years, along with the Technical Bid in this regard.
 - 14.5 The complaint should invariable be attended to by the firm within 4 hours of lodging the same and must be resolved within 24 hours. The engineer of the firm/OEM will attend the complaint at the location of the item(s).
 - 14.6 The firm may be **blacklisted** for further business with National Investigation Agency owing to non-performance of satisfactory and timely service.
 - 14.7 If there is any damage during transportation, the same would be borne by the supplier firm. The damaged item should be replaced by the supplier.
 - 14.8 The tender document is not transferable.

15. **TERMINATION FOR INSOLVENCY**

The department may at any time terminate the Contract Agreement by giving a written notice to the successful firm, without compensation to the firm, if the firm becomes bankrupt or otherwise insolvent as declared by the competent Court, provided that such termination will not prejudice or affect any right of action or remedy, which has accrued or will accrue thereafter to the department.

16. **WARRANTY OF QUALITY AND QUANTITY OF EQUIPMENTS**

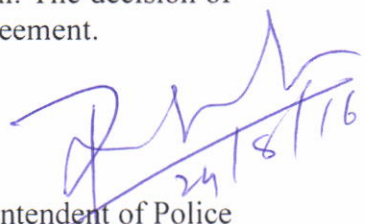
- 16.1 The awardee shall give warranty that all equipments are as per specification, conforming to the specified design and there are no defects in the process of manufacturing, packaging, transportation and delivery.
- 16.2 Upon receipt of notice from department for defective material, the firm shall within 7 days of receipt of the notice, replace the defective material, free of cost at the destination. The firm shall take over the defective material at the time of their replacement. No claim whatsoever shall lie on the department for the replaced goods thereafter. If the firm fails to replace the defective goods within a reasonable period, the department may proceed to take such remedial actions as may be necessary, at the company's risk and expense.

17. **FORCE MAJEURE**

- 17.1 Should any force majeure circumstances arise, each of the contracting parties be excused for the non-fulfillment or for the delayed fulfillment of any of its contractual obligations, if the affected party within 15 days of its occurrence informs in a written form the other party.
- 17.2 Force Majeure shall mean fire, flood, natural disaster or other acts such as war, turmoil, sabotage, explosions, epidemics, quarantine restriction, strikes, lockouts beyond the control of either party.

17.3. **ARBITRATION**

In the event of any question, dispute or difference arising between the department and the company relating to any matter arising out of or connected with the manufacturing, packaging and delivery, job assigned to the firm for execution under the contract agreement, the same shall be referred to the sole arbitration of an officer to be nominated by the Superintendent of Police, NIA(MHA), Kochi. The decision of the arbitrator shall be final and binding on both the parties to the agreement.


Superintendent of Police
NIA Branch Office, Kochi.

SIGNATURE AND SEAL OF TENDERER
NAME IN BLOCK LETTERS
FULL ADDRESS

Annexure - 1

1. ITEMS REQUIRED

Sl. No.	Particulars	Qty
1.	High Definition HDCVI weather and tamper proof IR night vision Varifocal Bullet Camera – 2 MP, 1080p CMOS, 25/30 fps, 2.7~12mm Vari focal lens, IR LEDs for 60m night vision, IP 67, high speed, long distance real-time transmission	03
2.	High Definition HDCVI Intelligent PTZ Speed Dome Camera: 2 MP 30 x zoom capacity, endless 3600 rotation, 1800 panning, 4.3~129mm mm zoom lens, Day/night (ICR), DNR (2D&3D), DWDR, AWB, AGC, BLC, IP66, 255 preset, 5 auto scan, 8 tour, 5 pattern, IP66	01
3.	High Definition HDCVI Digital Video Recorder - 16 Channel - 2MP, 1080p real-time, full channel playback, synchronously; HDMI, VGA output; supporting 2 HDD up to 8 TB each; IU casing; with remote monitoring facility in mobiles and computer via broad band.	01
4.	Hard Disc- 4 TB	01
5.	DC Power Supply & Cable connectors for each Cameras	04
6.	Cables- Universal - CCTV Cable (Approximate Qty) with 14 Strand Coaxial & 2 Core Power Cable	550
7.	Cabling Charges -with electrical items(Approximate Qty)	550

Signature of Bidder

Name & Designation:

Company Seal

Name of the firm : _____

Authorized person : _____

Address of the firm: _____

Contact No. : _____

Fax No : _____

TIN No. : _____ (Copy enclosed)

PAN No. : _____ (Copy enclosed)

Details of EMD enclosed.

DD No and date: _____

Amount : Rs. 30,000/-

Name of the Bank/Branch _____

We are ready to accept all the terms and conditions mentioned in the tender.

Dated, the _____ 2015.

Signature _____

Name _____

Contact No. _____

DECLARATION

From

To

The Superintendent of Police
National Investigation Agency
28/443, Girinagar, Kadavanthara,
Kochi, Kerala – 682 020

Sir,

I/We have read and understood the contents of the Tender and agree to abide by the terms and conditions of this Tender document.

2. I/We also confirm that in the event of my/our tender being accepted, I/We hereby undertake to furnish Performance Security Deposit (PSD), as applicable, in the form of Demand Draft/Bank Guarantee within the stipulated period.

3. I/We hereby declare that neither firm nor any of the Proprietor/Partner/Director of the firm have ever been black listed/suspended for business by any Department of Government of India/Public Undertaking.

Yours faithfully

Signature, name & address
of authorized signatory of the firm with seal

Dated _____

To

Sub : **OEM's Authorized Partners for this Tender**

Sir,

I/We _____(Bidder/OEM) having my/our registered office _____(address of the OEM) am/are an established manufacturer of bidder/OEM) solely authorize _____(Name of the bidders/OEM's) authorised partner) to supply, install and provide warranty support on our quoted product for above mentioned tender. I/We have established that above authorized partners meet all tender eligibility conditions defined for OEM's 'authorized partners. I/We also have entered in an agreement with our all authorized partners that they will supply, install and provide warranty support for this tender on behalf of us.

2. Our full support is extended in all respects for supply, onsite warranty and maintenance of our products. I/We also ensure to provide the service support for the supplied equipments for a period of _____years from date of installation of the equipments as per tender terms & conditions.

3. I/We also undertake that in case of default in execution of this tender by the any of authorized partners viz _____(name of the authorized partners), the _____(Bidder/OEM) shall take all liabilities and responsibilities and necessary steps for successful execution of maintenance/service support.

For _____(Name of)Bidder/OEM

(Authorized signatory)

Name & Designation _____

Note: This letter of authority should be on the letter head of the manufacturer and should be signed by legal head or HR Head or CS of OEM. This may be enclosed with the bid. Any modification done to the above format will not be acceptable.

ANNEXURE –‘A’

PRICE SCHEDULE

Ref: SP, NIA BO, Kochi letter No.E1/Proc Corres/CCTV/NIA/Kochi/2016/ dated : /08/2016

Sl. No.	Particulars	A/U	Rate per Unit	VAT/ Service Tax	Grand Total
1.	High Definition HDCVI weather and tamper proof IR night vision Varifocal Bullet Camera – 2 MP	03			
2.	High Definition HDCVI Intelligent PTZ Speed Dome Camera: 2 MP	01			
3.	High Definition HDCVI Digital Video Recorder - 16 Channel - 2MP,	01			
4.	Hard Disc- 4 TB	01			
5.	DC Power Supply & Cable connectors	04			
6.	Cables- Universal - CCTV Cable	550			
7.	Cabling Charges	550			

LIST OF VENDORS

Sl. No.	Name of the vendors
1)	Electron Computers & Electronics, 1 st Floor, 8/85/35, Capital Tower Patturaikkal, Thrissur-I
2)	Invision Surveillance Systems, Kandathil Square, Thirunakkara, Kottayam-686001
3)	Geo Imaging Systems, 31/1337-A, Mylamparbil, Building, Lalsalam Road, Near Christ King Convent, Vyttila, Kochi-682019
4)	Microteck System & Solutions 1st Floor, Kalyani Tower, Desabhimani Jn., Kochi-682017
5)	Techno Electronics Town Hall Road, Kunnamkulam-680503
6)	Prompt Communications, HB-76, Panampilly Nagar, Kochi-682036
7)	Echotech Systems House No.XV/1432, Nazareth, Kochi-682002
8)	Watch Eye Communications, Jed Chambers, Ernakulam South, Kaloor,
9)	Universal Systems Corporation. Valluvassery Bldgs, S.A Road, Vyttila Janatha, Cochin 682019 Ph: 0484 - 2302229, Mob : 9847057578, 9388618013, 9349266780 Email- universal123@eth.net, universalsystems123@yahoo.com
10)	Uniuersal Systems Universal Complex, Irimpanam P.O, Cochin -682309
11)	Controls & Schematics, B/122, Prince Garden, Mather Bazar, Thiruvananthapuram-695020
12)	Phoenix Systems Regal Arch, Vand Well, Mangalore-575002
13)	Matha Electronics & Systems Pallimukku, Off M.G Road, Kochi.
14)	A& A Electronics. Door No. 30/1801 A, Rice Research Road, Ponnurunni, Vyttila, Kochi -682019